HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting
June 22, 2026

Board members present: Marie Manner, Steve Pavlopoulos, Tammi Trudel, Mark Geisler, Charles Smith, Judi DiLoreto,

Also present: Jill Davis, Director

Ms. Trudel called the meeting to order at 7:05 pm.

The Pledge of Allegiance was recited.

The minutes of the May, 18, 2026 meeting were approved on a **motion** made by Mr. Pavlopoulos and seconded by Ms. DiLoreto; the motion carried (6-0).

FINANCES – Mrs. Davis

Budget to Date - The Holtec PILOT money ($55,880.92) will be deposited into our account on June 23, 2026. We will then have received all funds due to the library from Hendrick Hudson School District.

Treasurer's Reports - CD coming due in July. Mrs. Davis will contact Schwab closer to the CD's maturity date to obtain rates. She and Ms. Goodenow will determine the best course of action and report back to the board in September.

Miscellaneous Income Reports – reviewed.

UNFINISHED BUSINESS

Vandalism
Mrs. Davis updated the board on the insurance claim of the window which was broken in May. It has been replaced and the claim submitted to the library insurance. The total cost for the incident was $2,000. All the charges submitted were acceptable, but did not meet the $5,000 deductible and will be paid out of the library repairs line.

HVAC
The AC unit in the Community Room has been repaired. A new shaft was installed and the machine tested. It is currently operating with little start up noise. The HVAC company may look into a 2-pulley system to see if we can eliminate the remaining start-up noise.
Mrs. Davis would like to write a construction aid grant to have a booster system installed in the Community Room, so that any further heating/cooling issues can be addressed with this system. Use of this system would allow for heating and cooling, lessen the load on the current unit, and allow for a more efficient system.
Motion to commit funds from the libraries capital account to support this grant was made by Mr. Geisler, seconded by Mr. Povlopoulos; motion passed (6-0).

HERO Policy
Mrs. Davis has determined that the HERO Policy (which was retired) needs to be included in the Employee Handbook. NYS has not repealed the requirement of this policy.

NEW BUSINESS

Fundraising
Trivia night was held on June 19th. Twenty-two patrons and 4 staff members participated. The event did not raise any money for the library but it was very well received by those who attended.
The fundraising committee has met multiple times and is focusing its efforts on our November Treecrafting Fest. Flyer attached, more information to come.

Work Schedule
Mrs. Davis requested that for the month of August full-time staff have the opportunity to work a 4 day work week. The board agreed that it is a scheduling issue and can be initiated as an option.

DIRECTOR'S REPORT

Best Community Member
Mrs. Davis was recognized for her community involvement at the Centennial Celebration of the Hendrick Hudson High School.

Handyman
We are working with EA Home Improvements to complete some projects around the library (Painting, repairs, etc.). Jermaine has been here 2 days and some much needed projects have been completed.

Staff member report
Beginning in the 2026-2027 fiscal year Mrs. Davis will invite a staff member to the board meeting (quarterly). This will give the board an opportunity to hear about what is happening from the staff and ask questions.

Maintenance Grid
The grid has been updated with major renovations, upgrades, repairs through April 2026.

July 20th Joint Board Meeting
A joint board meeting (SHR, CRO, PEK, HHF) will be held at the Croton Library on July 20th. More information including what time will be sent in early July.

Whistle-Blower Violations Report (April-September-January) no reported
Department Reports (January, May, September) no reported
Trustee Training Update (March, May, September, December) no reported

CORRESPONDENCE

OTHER

ADJOURNMENT- Ms. Trudel adjourned the meeting at 7:33 pm.

NEXT MEETING: Monday, September 28th –7:00 PM General Meeting-