

HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting April 27, 2026

Board members present: Francoise LeGoues, Kevin Quigley, Marie Manner, Cindy Neff, Steve Pavlopoulos, Tammi Trudel, Phil Brandon, Mark Geisler (7:05 pm), Charles Smith (6:55 pm), Judi DiLoreto (6:57 pm), Gina Goodenow (6:41 pm)

Also present: Jill Davis, Director

Ms. LeGoues called the meeting to order at 6:31 pm.

The Pledge of Allegiance was recited.

The minutes of the March 23, 2026 meeting were approved on a **motion** made by Mr. Quigley and seconded by Ms. Trudel; the motion carried (7-0).

FINANCES – Mrs. Davis

Budget to Date - reviewed.

Treasurer's Reports - reviewed.

Miscellaneous Income Reports – reviewed.

UNFINISHED BUSINESS

Policy Committee

A **motion** to retire the following policies:

- Cleaning Protocol During a Pandemic
- Declared Emergency/Pandemic Library Building Reopening: Phased Plan
- Pandemic Response Policy

was made by Ms. Trudel and seconded by Ms. LeGoues; motion carried (7-0).

Mr. Geisler, Mr. Smith, Ms. DiLoreto and Ms. Goodenow were not present for this vote.

A **motion** to accept the following policies as reviewed/no changes:

- Standard Policies
- Children's Program Room Policy

was made by Mr. Brandon and seconded by Ms. Neff; the motion carried (8-0).

Mr. Geisler, Mr. Smith and Ms. DiLoreto were not present for this vote.

A **motion** to approve the the following policies with suggested changes:

- ★ Art Exhibit
- ★ Art Exhibit Insurance Waiver and Indemnification
- ★ Code of Conduct
- ★ Constance Dyckman Community Room Policy
- ★ Financial Controls Policy
- ★ Record Retention Policy
- ★ Unattended Child Policy

was made by Ms. Trudel and seconded by Mr. Povlopoulos; motion carried (8-0).

Mr. Geisler, Mr. Smith and Ms. DiLoreto were not present for this vote.

NEW BUSINESS

Approval of the 2025 NYS Annual Report

Mrs. Davis reported that our New York State Annual Report has been submitted to WLS for final review and submission. A **motion** to approve the NYS Annual Report was made by Ms. Goodenow and seconded by Mr. Brandon; motion carried unanimously (9-0). Mr. Geisler and Ms. DiLoreto were not present for this vote.

Custodial Position

One of the Library's PT custodians has given notice. Mrs. Davis requested to be given the option to hire another PT custodian or make it a full time, benefits eligible position. The 2026-2027 FY budget has the funds to support this. The board agreed to allow Mrs. Davis to make that determination.

DIRECTOR'S REPORT

Murder Mystery -October 16, 2026

Thank you to all who volunteered to participate in what is sure to be a fun evening. Mrs. Davis has forwarded the names of those participating to Connie Dyckman who will be directing the evenings events.

Indie Pop up Films

The Librarian was shown during National Library Week (April 23rd) with a panel discussion to follow the viewing. The attendance was 25. The discussion afterwards was well received.

New Window Cleaning Vendor

After receiving estimates from 3 window cleaning vendors we have chosen A & E Home Improvements as our new vendor. A & E also does general handyman work which could be beneficial to the library.

The Shop

We have been using The Shop to assist us with our social media content since the days of COVID. There is now Library staff who have the ability to take this over. We will be ending our monthly contract with The Shop at the end of June 2026. We will still reach out to them for some website assistance and special projects.

Whistle-Blower Violations Report (April-September-January) no reported

Social Media Stats (February-June-October)

Department Reports (January, May, September)

Trustee Training Update (March, May, September, December)

CORRESPONDENCE

OTHER

ADJOURNMENT- Ms. LeGoues adjourned the meeting at 7:12 pm.

NEXT MEETING: Monday, May 18th—7:00 PM General Meeting