

## **HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting November 24, 2025     DRAFT**

**Board members present:** Judi DiLoreto, Mark Geisler, Kevin Quigley, Marie Manner, Phil Brandon, Cindy Neff, Tammi Trudel, Steve Pavlopoulos, Charles Smith

**Also present:** Jill Davis, Director

**Ms. Trudel called the meeting to order at 7:01 pm.**

The Pledge of Allegiance was recited.

**The minutes of the October 27<sup>th</sup>, 2025 meeting** were approved on a **motion** made by Ms. DiLoreto and seconded by Mr. Quigley; the motion carried (8-0) Mr. Smith arrive just after the vote.

### **FINANCES – Mrs. Davis**

**Budget to Date** - reviewed.

**Treasurer's Reports** - reviewed.

**Miscellaneous Income Reports** – reviewed.

### **UNFINISHED BUSINESS**

#### **Wallpaper Progress**

Mrs. Davis reported that the wallpapering of the second floor and entrance areas of the library is going well. The contractor is working weekends/overnight so there is no disruption to library services. Wallpaper is expected to arrive at the beginning of December.

#### **Passport Processing Agency**

As expected, the Passport Agency has contacted all processing facilities to ask for verification of their governmental status. Mrs. Davis submitted the required paperwork (November 18<sup>th</sup>, via email) and was directed to continue normal operation until our review was completed. She expects that as a non-governmental agency we will not be allowed to continue to process passports but will do so until directed otherwise.

#### **Carpet Replacement in the Teen Room**

The carpet in the Teen Room was replaced on November 11<sup>th</sup> using some of the excess carpet tile inventory from a previous installation.

#### **Candy House Event**

The library held its first Candy House Event for adults on Friday, November 21<sup>st</sup>. Eighteen patrons attended. Ms. Trudel and Ms. DiLoreto both attended. They expressed that it was a relaxing and fun experience for all and that the staff did a great job. Mrs. Davis estimated that after expenses it raised approximately \$200.

## **NEW BUSINESS**

**The Financial Statement and 990 for FYE June 30, 2025** were approved on a **motion** made by Ms. Trudel and seconded by Mr. Brandon; the motion carried (9-0).

## **DIRECTOR'S REPORT**

### **Retirement Payment**

Mrs. Davis informed the board that the 2026 retirement payment will be coming in about \$2500 more than we budgeted. This is due to a variety of factors.

### **Directors Review Information**

Mrs. Davis provided her updated self-review and list of 2025 accomplishments for the board to review. The Directors 2026-2027 salary discussion will take place at the January meeting.

**Whistle-Blower Violations Report** (April-September-January)

**Social Media Stats** (February-June-October)

**DEPARTMENT REPORTS** (January, May, September)

**TRUSTEE TRAINING UPDATE** (March, May, September, December)

## **CORRESPONDENCE**

## **OTHER**

**ADJOURNMENT-** Ms. Trudel adjourned the meeting at 7:17 pm.

**NEXT MEETING: Monday, January 26<sup>th</sup> -7:00 PM General Meeting**