

HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting September 15, 2025

Board members present: Judi DiLoreto, Mark Geisler, Gina Goodenow, Kevin Quigley, Marie Manner, Charles Smith, Françoise LeGoues, Phil Brandon

Also present: Jill Davis, Director

Ms. LeGoues called the meeting to order at 7:02 pm.

The Pledge of Allegiance was recited.

The minutes of the June 23rd, 2025 meeting were approved on a **motion** made by Ms. DiLoreto and seconded by Mr. Quigley; the motion carried (8-0).

FINANCES – Mrs. Davis

Year End Financials-reviewed.

Fund Balance \$75,000 will be used to do projects including:

- Purchase of 100 new community room chairs
- Update the Teen Room
- Replace the remaining 30-year-old wallpaper
- Service the Mitsubishi Mini Splits
- Remove invasive and infested tree of heaven trees on property

Budget to Date - reviewed.

Treasurer's Reports - reviewed.

Miscellaneous Income Reports – reviewed.

CD's– 7/31/2025 \$100,000 in a 18 month CD at 4%

9/5/2025 \$111,339 in a 7 month CD at 3.52%

Synchrony Capital Account-will be closed and the balance transferred into the TD Bank Capital Checking Account.

Cessation Fund- \$203,764.11 was received and deposited into the TD Bank Capital Checking Account.

Ms. Goodenow will be reaching out to Mrs. Kolesar to discuss some changes to the way the monthly financials are presented.

UNFINISHED BUSINESS

Compensation Committee Meeting

Mrs. Davis will reach out to the committee members (Mr. Geisler, Ms. Manner, Mr. Brandon and Ms. Trudel) to set a date to meet. The committee has been tasked with reviewing current salaries and establishing a method for determining employee compensation.

September 26, Trivia Night

The event has been cancelled due to low attendance.

NEW BUSINESS

BiblioBoard

Following a review of the documents provided in advance of the meeting, the Board concluded that the proposed database should not be pursued, as it is unlikely to be utilized by the public.

Garden Structure

The library will be partnering with the Peekskill Garden Club for programming which focuses on sustainable living and food sources. The board approved the purchase of a garden bed to be used in support of this.

Community Room Chairs

A **motion** to approve the purchase of 100 new chairs at a cost of approximately \$25,000 was made by Ms. Goodenow; seconded by Mr. Geisler; motion carried (8-0).

Tree Removal

Mrs. Davis reported that there are currently 11 trees located on the Coachlight side of the building that need to be removed. Eight of the trees are invasive "trees of heaven" and 3 are pines (one of which is dead). She has started the permit process with the Town of Cortlandt and received permission from the Coachlight Square board to use their driveway for part of the removal. Our landscaper has secured a tree service to perform the work (\$4,800).

Approval of WLS Service Level Agreement for 2026

A **motion** to approve the Service Level Agreement between the Hendrick Hudson Free Library and the Westchester Library System for IT services for the calendar year 2026 was made by Mr. Brandon and seconded by Mr. Smith; motion carried (8-0).

DIRECTOR'S REPORT

CPR Training

Eleven staff members obtained CPR training at the Cortlandt Ambulance Corp.

Podcasting Equipment

Mrs. Davis and Mrs. Caracci visited the Red Hook Library to see their podcasting equipment and learn about how they run their program. It is a service that we would like to see started at HHFL.

Social Media Changes

We met with The Shop to discuss how to better utilize social media without overwhelming our subscribers. We have combined some of our posts and started to produce more active posts including video of staff and programming.

Building Maintenance Completed (Summer)

Blinds installed in study room 1 to help combat the heat
Removed all the plantings in the rain garden-will replant in the spring with more colorful native plants
Repaired the drain in the front lawn
Bricks around the building were cleaned
Repaired fencing on Coachlight side of the building

Name Tags

Several staff members showed interest in having name tags, first names only. Mrs. Davis has ordered them.

Whistle-Blower Violations Report (April-~~September~~-January) – Non reported.

Social Media Stats (February-June-October)

DEPARTMENT REPORTS (January, May, **September**)-attached

TRUSTEE TRAINING UPDATE (March, May, **September**, December)-was available at the meeting and on the trustee website.

CORRESPONDENCE**OTHER**

Mr. Smith suggested that we have a community wide patron appreciation day, perhaps having food trucks in the parking lot. Possible date could be during National Library Week in April 2026.

ADJOURNMENT- Ms. LeGoues adjourned the meeting at 8:07 pm.

NEXT MEETING: Monday, October 27th -7:00 PM General Meeting