

## **HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting April 28, 2025**

**Board members present:** Phil Brandon, Judi DiLoreto, Gina Goodenow, Françoise LeGoues Marie Manner, Cynthia Neff, Steve Pavlopoulos, Kevin Quigley, Tammi Trudel

**Also present:** Jill Davis, Director

**Mr. Quigley called the meeting to order at 6:21 pm.**

The Pledge of Allegiance was recited.

**The minutes of the March 24, 2025, meeting** were approved on a **motion** made by Mr. Pavlopoulos and seconded by Ms. LeGoues; the motion carried (9-0).

### **FINANCES – Mrs. Davis**

**Budget to Date** - reviewed.

**Treasurer's Reports** - reviewed.

**Miscellaneous Income Reports** – reviewed.

### **UNFINISHED BUSINESS**

#### **National Library Week**

National Library Week was April 6-13 and there were a number of events held during the week for both adults and children. These included designing your own journal cover, a BINGO scavenger hunt and making roses out of book pages. Mrs. Davis had history boards created for display. These panels chronicle the history of the library and were displayed in the front stairwell.

#### **Joint Gathering of the Town of Cortlandt Library Boards**

The Directors of the Cortlandt contract libraries (Hendrick Hudson, Peekskill, Croton, John C. Hart) would like to have a gathering of the boards for discussion of common goals, operations and to any relevant library related topics. The best date for the majority of the board members for the four libraries is July 14<sup>th</sup>. Details will be provided closer to the date.

### **NEW BUSINESS**

#### **River Journal North Advertising**

RJN is once again offering the opportunity to advertise in their electronic newsletter. There will be no physical paper. Mrs. Davis suggested that this would be a good avenue to advertise our bigger events. The cost is \$150 for a ¼ page ad. She will work with Mr. Brandon on the submissions as they arise.

## **DIRECTOR'S REPORT**

### **Elevator Renovations**

The upgrading of the elevator is on schedule to begin on Monday May 5<sup>th</sup>. We have begun the process of making the public aware. All library and non-library programs have been moved to the main level.

### **Study Booths**

The two new study booths have been installed and are being actively utilized by the public. So far feedback has been positive.

### **Plant Giveaway**

We successfully grew from seed numerous plants and vegetables. These plants were then given away to patrons. It was quite successful. Mrs. Davis hopes to repeat this program again. She will be reaching out to the Peekskill Garden Club to see if we can collaborate. Mr. Brandon suggested that we also speak with the garden club about promoting non-invasive species of plants.

### **Non-Service Animals in the Building**

Mrs. Davis reported that we had a patron who brought a non-service animal into the building and did not want to leave. When he finally did leave, after being spoken to by a staff member, he used inappropriate language directed at the staff members. Mrs. Davis did speak with him and resolved the issue as best possible, but requested clarification on how to best handle this if it should occur again. An internal incident report was filed.

### **BINGO Fundraiser**

The fundraiser is set for June 13<sup>th</sup>. Mrs. Davis and staff have begun the preparation. There will be a raffle basket, a 50/50, door prizes and 5 BINGO games. Mrs. Davis will work with Mr. Brandon on publicity.

**Whistle-Blower Violations Report (April-September-January) – none reported.**  
**Social Media Stats (February-June-October)**

**DEPARTMENT REPORTS** (January, May, September)

**TRUSTEE TRAINING UPDATE** (March, May, September, December)

**CORRESPONDENCE**

**OTHER**

**ADJOURNMENT-** Mr. Quigley adjourned the meeting at 6:50 pm.

**NEXT MEETING: Monday, May 19<sup>th</sup> -7:00 PM General Meeting**