

**HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting  
May 19, 2025      DRAFT**

**Board members present:** Phil Brandon, Judi DiLoreto, Mark Geisler, Gina Goodenow, Cynthia Neff, Steve Pavlopoulos, Kevin Quigley, Tammi Trudel

**Also present:** Jill Davis, Director

**Mr. Quigley called the meeting to order at 7:02 pm.**

The Pledge of Allegiance was recited.

**The minutes of the April 28, 2025, meeting** were approved on a **motion** made by Mr. Pavlopoulos and seconded by Mr. Brandon; the motion carried (8-0).

**FINANCES – Mrs. Davis**

**Budget to Date** - reviewed.

**Treasurer's Reports** - reviewed.

**Miscellaneous Income Reports** – reviewed.

**UNFINISHED BUSINESS**

**BINGO Event**

Registration for BINGO will begin on May 20<sup>th</sup> at 9 am. Mrs. Davis has collected approximately \$300 in donations to support the event from trustees and staff. Viscount Wines will be providing the wine at a 50% discount. Other donations include a wine flask from High Camp Flasks and additional wine donations from staff members. Mr. Brandon has worked on the graphics which will be used as PR for the event.

**Library Proposition Vote**

A reminder that the library's budget will be proposition #4 on the May 20<sup>th</sup>, 2025 ballot. The voting will take place from 7 a.m.- 9 p.m. at Frank G. Lindsay School. Mrs. Davis will be at FGL for results. All trustees are invited to join her there.

**NEW BUSINESS**

**Policy Committee-Review Policy Recommendations**

A **motion** to approve the proposed changes to the following sections of the **Employee Handbook**:

About This Handbook	Health Emergency Plan
The Community	Your Workday, Work Week and Pay
Library History	Employee Benefits
Equal Employment Opportunity Policy	Optional Benefits
Sexual Harassment Policy	Conflict of Interest

was made by Ms. Goodenow and seconded by Mr. Quigley; the motion carried (8-0).

A **motion** to approve the proposed changes to the following sections of **the Policy Manual**:

ByLaws	Public Access Computer Policy
Bulletin Board Use Policy	Selection Policy
Circulation Regulations	Study Room Policy
Conflict of Interest	Tutoring Policy

was made by Ms. Trudel and seconded by Ms. Neff; the motion carried (8-0).

The following policies were **reviewed** but no changes proposed:

- Children's Educational Software/Public Access Computer Policy
- Conference Room Use Policy
- Display Case Insurance Waiver and Indemnification
- Environmental Policy
- Exam Proctoring Policy
- Indemnification Policy
- Whistleblower Protection Policy
- Wireless Network Policy

### **Compensation Committee Meeting**

Mrs. Davis will reach out to the committee members (Mr. Geisler, Ms. Manner, Mr. Brandon and Ms. Trudel) to set a date to meet. The committee has been tasked with establishing a method for determining employee compensation.

### **Nonprofit Status – U.S. Bill 112209**

Section 112209 of the House Ways and Means tax legislation has been approved and will be voted on in May and then move to the Senate. Nonprofit Westchester would like lawmakers to remove section 112209 which could have negative effects on the tax-exempt status of 501 c 3 organization, including association libraries. More information can be found [here](#).

## **DIRECTOR'S REPORT**

### **Venmo**

The library can now except Venmo as a form of payment for donations. We hope to be able to offer it as a form of payment for programming/material fees in the future.

### **Elevation Modernization**

The elevator modernization will be complete as of Friday, May 23<sup>rd</sup>. The final electrical panels are in and will be installed.

### **June Dinner**

At the conclusion of the June 23<sup>rd</sup> meeting, we will have a board dinner. Any suggestions on the menu are welcome.

**Joint Meeting of the Town of Cortlandt Library Boards**

The meeting will be held at the John C. Hart Library in Shrub Oak on Monday, July 14<sup>th</sup> and will begin at 6:30 pm. It will be an open discussion.

**Whistle-Blower Violations Report** (April-September-January)

**Social Media Stats** (February-June-October)

**DEPARTMENT REPORTS** (January, **May**, September)-attached

**TRUSTEE TRAINING UPDATE** (March, **May**, September, December)-attached

**CORRESPONDENCE**

**OTHER**

**ADJOURNMENT-** Mr. Quigley adjourned the meeting at 8:28 pm.

**NEXT MEETING: Monday, June 23<sup>rd</sup> -7:00 PM General Meeting**