

HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting November 18, 2024

Board members present: Francoise LeGoues, Judi DiLoreto, Kevin Quigley, Tammi Trudel, Marie Manner, Cindy Neff, Steve Pavlopoulos, Mark Geisler, Gina Goodenow

Also present: Jill Davis, Director

Mr. Quigley called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

The minutes of the October 28, 2024, meeting were approved on a **motion** made by Mr. Pavlopoulos and seconded by Ms. LeGoues; the motion carried (9-0).

FINANCES – Mrs. Davis

Budget to Date - reviewed

Treasurer's Reports - reviewed

Miscellaneous Income Reports – reviewed

CD-November 21st Maturity – a **motion** to give Gina Goodenow (Treasurer) and Mrs. Davis (Director), the authority to invest the TD Bank CD, that will mature on November 21, 2024 in another CD, at the best rate and term (up to 24 months) was made by Ms. Neff and seconded by Mr. Geisler; the motion carried (8-0) with Ms. Goodenow abstaining.

UNFINISHED BUSINESS

Policy Updates

The following policies were reviewed:

Code of Conduct (full committee)

Constance Dyckman Community Room Rules and Regulations (Mrs. Davis)

Children's Program Room Rules and Regulations (Mrs. Davis)

A **motion** to accept the Code of Conduct with the changes/additions suggested by the policy committee was made by Ms. Trudel and seconded by Ms. Goodenow; the motion carried (9-0).

A **motion** to accept the changes to the Community Room and Children's Program Room Rules and Regulations Policies as suggested by Mrs. Davis was made by Ms. Manner and seconded by Mr. Geisler; the motion carried (9-0).

NEW BUSINESS

DIRECTOR'S REPORT

Whistle-Blower Violations Report (April-September-January)

Social Media Stats (February-June-October)-included in board documents.

Library Speakers Consortium Stats (November, May)

Waste Pipe - The two newly renovated restrooms are currently out of order while a waste line pipe is being accessed and a clog is identified and cleared.

Trustee Training on Website - Mrs. Davis has updated the links and added additional information to the trustee training portion of the website. This provides more options for those trustees who still need to complete their 2 hours of training for 2024.

River Journal North - RJN is ceasing production of its printed version where we have been advertising quite frequently. We will still have the option to advertise in their electronic newsletter and for our events to be featured on their website. We will take advantage of these platforms for our larger events in the future.

Library Speakers Consortium Stats - This new service (live and recorded author talks) provides stats on the usage by our patrons. Mrs. Davis will include these stats semi-yearly to the board. Mrs. LeGoues requested that the information on this service be added to the "Online Resources" section of the library website, as well as its current placement on the front-page slider.

Grants Updates - Mrs. Davis has begun submitting the required paperwork for the reimbursement of grant money for the restroom renovations (CREST grant) and the HVAC equipment replacement (NYS construction grant). When received, this money will be deposited into the capital account that was used to fund the projects.

DEPARTMENT REPORTS (January, May, September)

CORRESPONDENCE

OTHER

At the request of Ms. Goodenow, Mrs. Davis will set up a meeting with our advisors at Beacon Trust to do a year-end review of our investment account.

The board agreed on January 31st 2025 as the date that they will celebrate the holidays. Mrs. Trudel will work on where the event will take place.

ADJOURNMENT- Mr. Quigley adjourned the meeting at 7:51 pm.

NEXT MEETING: Monday, January 27, 2024 – 7:00 pm (General Meeting)