

HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting April 29, 2024

Board members present: Tammi Trudel, Francoise LeGoues (6:50 pm), Cindy Neff, Mark Geisler (6:40 pm), Gina Goodenow, Judi DiLoreto, Steve Pavlopoulos, Kevin Quigley

Also present: Jill Davis, Director

Mr. Quigley called the meeting to order at 6:34 pm.

The Pledge of Allegiance was recited.

The minutes of the March 25, 2024, meeting were approved on a **motion** made by Mr. Pavlopoulos and seconded by Ms. Neff; the motion carried (6-0). Mr. Geisler and Ms. LeGoues were not yet present.

FINANCES – Mrs. Davis

Budget to Date - reviewed

Treasurer's Report - reviewed

Miscellaneous Income Report - reviewed

UNFINISHED BUSINESS

Pre-payment of Debt Service

Mrs. Davis contacted the library's debt service holder (TD Bank) to inquire if there was a monetary advantage to prepaying a portion of the principle of the current debt. Since our interest rate is favorably low it was determined that there would most likely be no advantage to prepaying.

Financial Controls and Bylaw Policies

Copies of the suggested changes to the policies were distributed in the board documents.

A **motion** to approve the Financial Controls policy as presented by the policy committee was made by Ms. Trudel and seconded by Mr. Quigley; motion carried (7-0). Ms. LeGoues was not yet present.

A **motion** to approve the changes to the Bylaws as presented by the policy committee was made by Ms. Goodenow and seconded by Mr. Pavlopoulos; motion carried (7-0). Ms. LeGoues was not yet present.

National Library Week 2024

National Library Week 2024 ran from April 7-13. The library held events to celebrate the week including a chance for patrons to visit with Trustees on April 10th, a Millennial Book Club (reading *The Personal Librarian*) and a viewing of the solar eclipse.

NEW BUSINESS--NONE

DIRECTOR'S REPORT

Whistle-Blower Violations Report (April-September-January)-none reported.
Social Media Stats (February-June-October)

Bountiful Meals

Mrs. Davis reached out to Bountiful Meals, an organization that works with Cornell Cooperative to provide freshly frozen meals to anyone with food insecurities. Cornell directed her to contact Second Chance Foods in Brewster to discuss the possibility of having a service like what Cornell supports here at the Hen Hud Library. Mrs. Davis will follow up and report back at a future meeting.

HVAC Update

The replacement of the heating and cooling coils and rooftop condenser should be complete by mid-May. This project was funded in part by NYS construction funds. Once completed all HVAC units will have been updated.

Parking Lot

The lot was re-stripped on Sunday, April 28th.

DEPARTMENT REPORTS (January, May, September)

CORRESPONDENCE

ADJOURNMENT- Mr. Quigley adjourned the meeting at 6:58 pm.

NEXT MEETING: Monday, May 20, 2024 – 7:00 pm (General Meeting)