**HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting**

**March 25, 2024 ---DRAFT---**

**Board members present:** Tammi Trudel, Marie Manner, Francoise LeGoues, Cindy Neff, Mark Geisler, Gina Goodenow, Judi DiLoreto, Steve Pavlopoulos, Charles Smith, Phil Brandon, Kevin Quigley

**Also present:** Jill Davis, Director

**Mr. Quigley called the meeting to order at 7:02 pm**.

The Pledge of Allegiance was recited.

**The minutes of the February 26, 2024, meeting** were approved on a **motion** made by Ms. Neff and seconded by Ms. LeGoues; the motion carried (10-0).

**FINANCES – Mrs. Davis**

**Budget to Date** - reviewed

**Treasurer’s Report** - reviewed

**Miscellaneous Income Report** - reviewed

**UNFINISHED BUSINESS**

**Bitcoin Policy**

Mr. Geisler circulated a draft cryptocurrency statement for consideration as an addition to the Financial Controls Policy to the policy committee prior to the meeting. The committee will review the draft and present their thoughts at a later meeting. The committee will also discuss adding a Parliamentary Procedure appendix, detailing board meeting procedures/guidelines to the bylaws.

**Pergola Project**

Mrs. Davis will reach out to Lothrop Architects to discuss the costs associated with revisiting the construction of a pergola outside the children’s room.

**Board of Education Budget Presentation March 13, 2024**

Mr. Quigley presented the Library’s budget for inclusion on the May 21st ballot, at the March 13th Board of Education meeting held in the high school cafeteria at 7:00 pm. Mrs. Davis along with Ms. Neff and Mr. Brandon attended. The proposition and all that the library offers the community was well received by the Board of Education and community members in attendance.

**NEW BUSINESS**

**Conflict of Interest Signatures**

The new Conflict of Interest Acknowlegment forms were distributed for signing and should be returned to Mrs. Davis.

**Cessation Fund**

Enrique Catalan, Assistant Superintendent of Business for the Hendrick Hudson School District, advised Mrs. Davis that the library would be receiving money from the NY State Cessation Fund for approximately $299,000. Mrs. Davis will request additional information from the district on how this amount was determined and if this is a single appropriation.

**Election Day 2024**

A **motion** to amend the 2024 Holiday closings to include Election Day, November 5, 2024, was made by Mr. Quigley and seconded by Ms. DiLoreto; the motion carried (10-0).

**DIRECTOR’S REPORT**

**Whistle-Blower Violations Report** (April-September-January)

**Social Media Stats** (February-June-October)

**Fire and CO2 Alarms**

Mrs. Davis reported that the Verplanck Fire Department was dispatched to the library on two occasions in the past month, once due to a patron vaping in a restroom and once to check the building for carbon monoxide.

**HVAC Update**

The replacement of the heating and cooling coils and rooftop condenser units began March 19th and is nearing completion. This project was funded in part by NYS construction funds. Once completed all HVAC units will have been updated.

**National Library Week**

National Library Week 2024 runs from April 7-13. The library will be holding events to celebrate including a chance for patrons to visit with Trustees on April 10th, a Millennial Book Club (reading *The Personal Librarian*) and a viewing of the solar eclipse.

**Art Auction Fundraiser**

The art auction fundraiser which was held in February was a success; twenty-two of the 37 art pieces were sold with proceeds totaling $2,375.

**Blood Drive**

The library has been holding monthly blood drives since October 2020 and to date has collected 1769 pints of blood which has saved 5,000 lives.

**DEPARTMENT REPORTS** (January, May, September)

**CORRESPONDENCE**

**ADJOURNMENT-** Mr. Quigley adjourned the meeting at 8:11 pm.

**NEXT MEETING: Monday, TBD, 2024 – 6:30 pm (General Meeting)**

**7:15 pm (Annual Meeting)**

**Mr. Quigley, who lost a friendly wager with Mrs. Davis paid homage to the Duke Blue Devils (who beat his James Madison Dukes in the NCAA tourney) by wearing Duke swag for the entire meeting; having his picture posted on social media and giving a cheer saluting those Devils!**