

## **HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting February 26, 2024**

**Board members present:** Tammi Trudel, Marie Manner, Francoise LeGoues, Cindy Neff, Mark Geisler, Gina Goodenow, Judi DiLoreto, Steve Pavlopoulos, Charles Smith, Phil Brandon

**Also present:** Jill Davis, Director

**Ms. LeGoues called the meeting to order at 7:02 pm.**

The Pledge of Allegiance was recited.

**The minutes of the January 22, 2024 meeting** were approved on a **motion** made by Ms. Goodenow and seconded by Ms. Manner; the motion carried (10-0).

### **FINANCES – Mrs. Davis**

**Budget to Date** - reviewed

**Treasurer's Report** - reviewed

**Miscellaneous Income Report** - reviewed

**TD Bank CD** - 12 months; 4.58%

### **UNFINISHED BUSINESS**

**Trivia Night** - see attached report

#### **Bitcoin Policy**

Mrs. Davis will send the Financial Controls Policy to the policy committee. The committee will formulate an addition to this policy covering Cryptocurrency and present it to the board for approval.

#### **Long Range Strategic Plan**

Copies of the plan were distributed in the board documents. A **motion** to approve the Long Range Strategic Plan as presented by the Strategic Planning Committee was made by Ms. Trudel and seconded by Ms. Neff; motion carried (10-0).

#### **Policies**

A **motion** to approve the Conflict of Interest, Whistleblower and Sexual Harassment and Discrimination Policies as presented by the Policy Committee was made by Mr. Geisler and seconded by Ms. DiLoreto; motion carried (10-0).

#### **Salaries for 2024-2025 Budget**

The Compensation Committee recommended a \$.50 increase for hourly employees with no employee's hourly rate below \$16.50, as per NYS Minimum Wage Law; and a 3% increase for full-time staff excluding the director. A **motion** to approve the Compensation Committee recommendation as presented was made by Ms. Manner and seconded by Mr. Pavlopoulos; motion carried (10-0).

#### **2024-2025 Budget Review**

A **motion** to approve the proposed budget with a 3.5% budget to budget increase-a tax levy of \$1,366,692; 5.1% levy to levy- was made by Ms. Manner and seconded by Ms. DiLoreto; motion carried (10-0).

## **Executive Session**

Called: 8:01 pm (Ms. LeGoues/Mr. Brandon)

### **Personnel**

Adjourned: 8:35 pm (Ms. LeGoues/Mr. Povlopoulos)

A **motion** to set the 2024-2025 Library Director's salary to the agreed upon rate as determined in executive session was made by Ms. LeGoues and seconded by Ms. DiLoreto; motion carried unanimously (10-0).

### **Board of Education Budget Presentation March 13, 2024**

Mr. Quigley will present the Library's budget for inclusion on the May 21st ballot, at the March 13<sup>th</sup> Board of Education meeting being held in the high school cafeteria at 7:00 pm. Mrs. Davis will attend along with any available trustees. Mrs. Davis will provide last year's talking points for Mr. Quigley to review and change accordingly.

### **NEW BUSINESS**

#### **Approval of the 2023 NYS Annual Report**

Mrs. Davis reported that our New York State Annual Report has been submitted to WLS for final review and submission. She made available a copy of the report prior to the meeting. A **motion** to approve the NYS Annual Report was made by Ms. Goodenow and seconded by Ms. Trudel; motion carried unanimously (10-0).

#### **Approval to Submit 990's and Financial**

A **motion** to accept the 2022-2023, 990's and Financial Statement was made by Mr. Geisler and seconded by Mr. Pavlopoulos; motion carried unanimously (10-0).

#### **Tax Cap Override Resolution**

Whereas, the adoption of the 2024-2025 budget for the Hendrick Hudson Free Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Hendrick Hudson Free Library voted and approved to exceed the tax levy limit for the 2024-2025 fiscal year by at least the sixty percent of the board of trustees as required by state law on February 26, 2024.

### **DIRECTOR'S REPORT**

**Whistle-Blower Violations Report** (April-September-January)

**Social Media Stats** (**February**-June-October)-distributed with board documents

#### **Reviews Completed**

Mrs. Davis reported that all but one review of full-time employees have been completed.

### **Approval for Restroom Renovations**

We have received notice that our grant application (sponsored by Senator Pete Harckham) has been approved. We can begin to place orders for the materials. Construction should begin in the early Spring.

### **Art Auction Fundraiser**

The auction began on February 1st and will conclude on February 29th at 5:00 pm. A report on the results will be given at the March meeting.

### **Children's Video**

The new video that highlights the activities and services offered by our children's department is running on our website and will be used in other promotional arenas.

**DEPARTMENT REPORTS** (January, May, September)

### **CORRESPONDENCE**

**ADJOURNMENT-** Ms. LeGoues adjourned the meeting at 8:55 pm.

**NEXT MEETING: March 25, 2024 – 7:00 pm (General Meeting)**