

**HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting**

June 26, 2023

Board members present: Phil Brandon, Tammi Trudel, Mark Geisler, Judi DiLoreto, Steve Pavlopoulos, Francoise LeGoues, Marie Manner, Kevin Quigley

Also present: Jill Davis, Director

Mr. Brandon called the meeting to order at 7:05 pm.

The Pledge of Allegiance was recited.

The minutes of the April 24, 2023, meeting were approved on a **motion** made by Mr. Brandon and seconded by Mr. Quigley; the motion carried (5-0) with Mr. Geisler abstaining.

The minutes of the May 22, 2023, meeting were approved on a motion made by Mr. Brandon and seconded by Mr. Pavlopoulos; the motion carried (5-0) with Mr. Geisler, Mr. Quigley and Mrs. Manner abstaining.

FINANCES – Mrs. Davis

Budget to Date - reviewed and accepted.

Treasurer's Report - reviewed and accepted.

Miscellaneous Income Report - reviewed and accepted.

OLD BUSINESS

Policy Committee

The committee will be meeting on July 11th at 7 pm at the library. All members received the policy manual in a May 24th email with the policies that need to be reviewed ahead of the meeting. (Mr. Geisler, Mr. Quigley, Mrs. Goodenow, Mr. Povlopoulos)

Long Range Plan Committee

The committee will be meeting on July 12th at 7 pm at the library. We will be reviewing the current plan and establishing a timeline for moving forward. (Mr. Brandon, Mrs. Trudel, Mrs. Neff, Mrs. LeGoues).

TD Bank Account Protections

Mrs. Davis reported that she and Mrs. Kolesar (Business Manager) have begun the process of having all of our accounts (4 operating) at TD Bank secured with ACH and Payee Positive Pay Protection. These changes should be in place by September 2023. This will provide an added layer of security for these accounts.

NEW BUSINESS

No new business.

DIRECTOR'S REPORT

Whistle-Blower Violations Report (April-September-January)

Social Media Stats (February-~~June~~-October)

The stats were sent prior to the meeting. There was a short discussion on how these reports can assist us in future postings to encourage community engagement.

Long Range Plan Review (October-March)

Full Staff Meeting

Our annual staff meeting was held on June 16th. All but 5 staff members attended. Many topics were reviewed including the 2023 Summer Reading Program and safety review of the building.

Peachskin Sheets Fundraiser

The fundraiser ran from June 5th-26th. The information was sent out multiple times via social media channels as well as email blasts. A total of 35 sets of sheets were sold (40 less than last year) and the library should receive \$700.

Percussion Instruments

The library will be installing 3 percussion instruments from Percussion Play <https://www.percussionplay.com/> on the front lawn of the library. We hope to have them installed before mid-summer.

DEPARTMENT REPORTS (January, May, September)

CORRESPONDENCE

OTHER

The September board meeting will be moved to September 18th so not to conflict with Yom Kippur.

Mrs. Davis will check for clarification on approving of minutes when the full board was not present, but a quorum of the board was in attendance.

ADJOURNMENT- Mr. Brandon adjourned the meeting at 7:29 pm.

NEXT MEETING: September 18th -- 7:00 pm General Meeting

A presentation from Beacon Trust followed the meeting. Maria Di Zio and Timothy Kazachkov reviewed the current market trends and the library's current portfolio.