## CONFERENCE ROOM USE APPLICATION

Applicant/Organization	on		· · · · · · · · · · · · · · · · · · ·	
Program Description/Meeting				
Reservation Details:				
Date	_ Time	am/pm to	am	/pm
Authorized representative completing the application:				
lame Title				
Address				
	Telephone			
E-mail Address			· · · · · · · · · · · · · · · · · · ·	
Agreement I hereby apply for use of meeting room space as specified above and agree to the policies, procedures, and regulations and requirements as set forth above which I acknowledge that I have received, read, and understand.				
For the Applicant/Organization			For the Library	
Signature		Sig	Signature	
Print Name & Title		Pri	nt Name & Title	
Date		Dat	te	
Fee	Receive	d		