

**HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting**

April 24, 2023

Board members present: Phil Brandon, Marie Manner, Kevin Quigley, Cindy Neff, Gina Goodenow, Judi DiLoreto, Steve Pavlopoulos

Also present: Jill Davis, Director

Mr. Brandon called the meeting to order at 6:08 pm.

The Pledge of Allegiance was recited.

The minutes of the March 27, 2023, meeting were approved on a **motion** made by Mrs. Manner and seconded by Mrs. Goodenow; the motion carried (7-0).

FINANCES – Mrs. Davis

Budget to Date - reviewed and accepted

Treasurer’s Report - reviewed and accepted.

Miscellaneous Income Report - reviewed and accepted

OLD BUSINESS

Wine Bottle BINGO Update

The event was a success with 75 participants. The feedback from those who attended was positive. See the attached for a breakdown of the expenses and income. Thank you’s have been posted to social media and Mrs. Davis will be sending personal thank you notes to some of the sponsors whose donations made the event a success.

NEW BUSINESS-NONE

DIRECTOR’S REPORT

Whistle-Blower Violations Report (April-September-January)-none reported

Social Media Stats (February-June-October)

Staff Individual Job Descriptions

As requested, Mrs. Davis provided the board with the job description of each employee at the library.

Insert for District Budget Mailing

Mrs. Davis has received confirmation that the insert will be included in the budget newsletter mailing that will go out in April.

New “Newsletter” of Events

Instead of sending out individual event notification via Constant Contact the library is now doing an electronic newsletter for both the children’s and adult/teen events. This will reduce the number of emails patrons receive, while still providing them with event information and links to register.

DEPARTMENT REPORTS (January, May, September)

CORRESPONDENCE

OTHER

ADJOURNMENT- Mr. Brandon adjourned the meeting at 6:28 pm.

NEXT MEETING: May 22nd -- 7:00 pm General Meeting