

**HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting**

May 22, 2023

Board members present: Phil Brandon, Tammi Trudel, Cindy Neff, Judi DiLoreto, Steve Pavlopoulos, Francoise LeGoues

Also present: Jill Davis, Director

Mr. Brandon called the meeting to order at 7:10 pm.

The Pledge of Allegiance was recited.

The minutes of the April 24, 2023, meeting were tabled until the June meeting.

FINANCES – Mrs. Davis

Budget to Date - reviewed and accepted.

Treasurer’s Report - reviewed and accepted.

Miscellaneous Income Report - reviewed and accepted.

Schwab Representative – will be attending our June meeting to review our accounts.

OLD BUSINESS

FEMA Reimbursement

Mrs. Davis reported that the library has fully collected all monies submitted for reimbursement through the FEMA COVID Relief Program (4480 DR NY) and has received \$64,894.19. This money has been credited back to the appropriate capital accounts.

Policy Committee

Mr. Povlopoulos will be joining the policy committee that consists of Mr. Geisler, Mr. Quigley, Ms. Goodenow and Mrs. Davis. Mrs. Davis will provide dates for the committee to meet to discuss its charge for the coming year.

NEW BUSINESS

Voting Results

See attached table for full results. Library budget for FY 2023-2024 passed with 80% approval.

Minimum Wage Increases 2024-2027+

See attached chart for escalation of minimum wage beginning in January of 2024. As all library employees currently meet the standard through December 2024, Mrs. Davis will take these increases into consideration when preparing the 2024-2025 library budget.

NYSHIP Empire Plan Changes

Health insurance premiums increased a historic 14% in January 2023. In July 2023, continuing through the end of the year, NYSHIP will be making a small decrease in the monthly premium. There will also be some changes in benefits. All employees who will be affected have received notification from both NYSHIP and the library.

Long Range Plan

The library's current long range plan expires at the end of 2024. The LRP committee will be meeting in the summer to review and revise the plan to coincide with the library's future goals and visions. A draft will be presented at the September meeting for board comments.

DIRECTOR'S REPORT

Whistle-Blower Violations Report (April-September-January)

Social Media Stats (February-June-October)

Long Range Plan Review (October-March)

Flow Machine

Reference Librarian, Elise Landesberg researched and requested that an Aunt Flow hygiene dispensing unit be installed in the women's restroom. The products are provided free to anyone who needs them. The machine was installed in May and the staff were instructed on its use, and that the products are available for anyone who requests them.

CPR Class

Mrs. Davis and five other staff members took a CPR class provided free of charge by the Cortlandt Ambulance Corp. The library currently has an AED machine which now also houses lifesaving kits including a tourniquet and Narcan spray.

Sink in 2nd floor Restroom

The 2nd floor public restroom sink was replaced, the counter was removed and replaced with a wall hung sink. It will also need a new automatic water control box installed to correct a constant drip. This should be installed by the end of May.

Peachskin Sheets Fundraiser June 5-26

For the 2nd year, the library will be holding a Peachskin Sheets fundraiser. The event will run from June 5th until June 26th. Each sheet set ordered at <https://fundraising.peachskinsheets.com>, using the code **HenHud1** at checkout, the purchaser will receive a \$35 discount on their purchase and the library will receive a \$20 donation. Social media and website ads have been created. Mrs. Davis will share these with Ms. DiLoreto for posting on her FB site for Hendrick Hudson High School senior parents. All are welcome to share this information via social media or by sending an email.

Trustee Training Requirement

As per Education Law 260-d added by Chapter 468 of the Laws of 2021, all NYS Library Board Trustees are required to complete 2 hours annually of trustee training. There are

a wide variety of topics which are presented in the form of a book club by the authors of the *NY State Trustee Training Handbook*. The link to register for these trainings will be re-sent to all trustees.

Percussion Instruments

The library will be installing 3 percussion instruments from Percussion Play <https://www.percussionplay.com/> on the front lawn of the library. They are made for outside use and meant to be installed in the ground. We also hope to put another Trex bench in that area.

DEPARTMENT REPORTS (January, **May**, September)

CORRESPONDENCE

OTHER

ADJOURNMENT- Mr. Brandon adjourned the meeting at 8:17 pm.

NEXT MEETING: June 26th -- 7:00 pm General Meeting-Dinner to Follow