

HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting March 27, 2023

Board members present: Marie Manner, Kevin Quigley, Francoise LeGoues, Cindy Neff, Mark Geisler, Gina Goodenow (arrived 7:25 pm), Charles Smith (arrived 7:20 pm), Judi DiLoreto, Steve Pavlopoulos

Also present: Jill Davis, Director

Mr. Brandon called the meeting to order at 7:04 pm.

The Pledge of Allegiance was recited.

The minutes of the February 27, 2023 meeting were approved on a **motion** made by Ms. LeGoues and seconded by Mr. Quigley; the motion carried (7-0) with 1 abstention.

FINANCES – Mrs. Davis

Budget to Date - reviewed and accepted

Treasurer's Report - reviewed and accepted.

Miscellaneous Income Report - reviewed and accepted

OLD BUSINESS

Wine Bottle BINGO-Library Giving Day

Ms. Davis provided an update on the April 21st event. Publicity is being finalized for the River Journal, our website, social media and electronic display and will be ready by March 28th; the day registration for the event begins. The current limit is 65 participants. We have received many donations from local businesses. There will be two raffle baskets on display in the library beginning April 1st and tickets will be \$5 each. The winner will be drawn the night of the event. Ms. Neff asked that we begin thanking those who donated items for the event on our website and in our social media as this might also encourage people to attend the event.

Mrs. Davis reported that National Library Giving Day is April 4th. There will be a link on our website to encourage patrons to donate (linked to our donation page) and it will be posted on the digital sign.

Board of Education Presentation

Mr. Brandon presented the Library's budget, for inclusion on the May 16th ballot, at the March 8th Board of Education meeting. Board members also present were: Ms. Neff, Mr. Quigley, Ms. Goodenow, Ms. LeGoues along with Mrs. Davis. Mrs. Davis reported that a patron had commented what a great presentation was given and that the library's budget should be supported by all.

NEW BUSINESS

2023 Annual Meeting

The Hendrick Hudson Free Library Annual Meeting will be held on Monday, April 24th. The monthly board meeting will begin at 6 pm with the annual meeting following at 7:15 pm. Students from the Hendrick Hudson School District band and orchestra will be performing.

Approval of the 2022 NYS Annual Report

Mrs. Davis reported that our New York State Annual Report has been submitted to WLS for final review and submission. She made available a copy of the report prior to the meeting. A **motion** to approve the NYS Annual Report was made by Ms. Neff and seconded by Ms. Goodenow; motion carried unanimously (10-0).

DIRECTOR'S REPORT

Whistle-Blower Violations Report (April-September-January)

Social Media Stats (February-June-October)

Sewer Backup

A backup of sewage was discovered in the mechanical room and Cook's Sewer and Septic was called in to investigate. A blockage was discovered and cleared. As part of our annual maintenance schedule our sewer lines are power jetted each October to prevent a backup. This may need to be done more frequently should this problem persist. Mrs. Davis will also look into what other prevention measures might be available.

Insert for District Budget Mailing

Mrs. Davis has requested that, as has been done in the past, the school district include a library facts insert in the budget newsletter mailing that will go out in April.

Job Descriptions

As requested, Mrs. Davis provided the board with the job description of each position at the library.

DEPARTMENT REPORTS (January, May, September)

CORRESPONDENCE

OTHER

Ms. LeGoues asked what the process is for requesting the addition of a museum to our museum pass program. Mrs. Davis explained that we take all requests and look into them evaluating them for distance and cost. Some museums will not offer a library membership. She asked that we look into the Mid-Hudson Discovery Museum.

All members thought it would be beneficial to include that the EV Charging Station is now available for use.

ADJOURNMENT- Mr. Brandon adjourned the meeting at 8:00 pm.

NEXT MEETING: April 24th -- 6:00 pm General Meeting
April 24th -- 7:15 pm Annual Meeting