

## **HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting November 21, 2022**

**Board members present:** Philip Brandon, Judi Diloreto, Tammi Trudel, Marie Manner, Kevin Quigley, Francoise LeGoues, Cindy Neff

**Also present:** Jill Davis, Director; Mark Geisler, Ex-Officio

**Mr. Brandon called the meeting to order at 7:03 pm.**

The Pledge of Allegiance was recited.

**The minutes of the October 24, 2022 meeting** were approved on a **motion** made by Mr. Brandon and seconded by Mr. Quigley; the motion carried (8-0) with 1 abstentions (Ms. Neff).

The **minutes** of the **August 9, 2022 Special Meeting** were approved on a **motion** made by Ms. LeGoues and seconded by Ms. Manner; the motion carried (5-0).

### **FINANCES – Mrs. Davis**

**Budget to Date** - reviewed and accepted

**Treasurer's Report** - reviewed and accepted.

**Miscellaneous Income Report** - reviewed and accepted

**Schwab Account Review** – Representatives from Beacon Trust will be attending our January 2023 meeting to review our current investment accounts.

### **OLD BUSINESS**

#### **LED Sign Update**

Mrs. Davis reported that the sign is currently on property and we are waiting for the Town of Cortlandt to provide us with dates for assisting in the placement of the sign. Electrical and data work will be completed by the 30<sup>th</sup>.

#### **Phone Upgrade**

The library phone system has been updated and the phone lines should be transferred to Select by the end of the month. Mrs. Davis and the staff have been trained in the functions of the new system.

#### **EV Charging Station**

The charging station has been delivered and should be installed by the middle of December. There will be training necessary for programming and operating the system before it is publicized.

#### **Personnel Action Report**

A **motion** was made by Mr. Brandon and seconded by Ms. Manner that to the extent required by law, the Board ratifies the appointment and salaries of the current staff for the 2022-2023 fiscal year; motion carried (8-0).

### **NEW BUSINESS**

#### **Mark Geisler**

Ms. Burke has submitted her resignation from the board effective November 15, 2022. She and her husband will be moving out of the library service area. Mrs. Burke's term was due to expire

in June of 2023. A **motion** was made by Mr. Brandon and seconded by Mr. Quigley to reinstate Mr. Geisler as a voting member of the board for the remainder of Mrs. Burke's term; the motion passed (8-0). Mr. Geisler will then be eligible to put his name forward and be appointed for another 3 year term should he desire.

### **Fundraising**

The committee will meet in January of 2023 to discuss fundraising events for the year. Ms. Diloreto reported that her contact, who coordinates wine events, is excited to work with us on a Wine Walk. Ms. LeGoues will reach out to the Casino Night company to get updated pricing.

### **CREST Grant from Senator Harckham**

Senator Harckham's office contacted Mrs. Davis to inform her that he has requested the library receive a Community Resiliency, Economic Sustainability, and Technology Grant in the amount of \$50,000. The grant is administered through DASNY (Dormitory Authority) and is a reimbursement grant for a capital project. Mrs. Davis has suggested that we apply for the renovation of the children's restroom. She will submit the required narrative to Senator Harckham's office by the November 30<sup>th</sup> deadline.

### **DIRECTOR'S REPORT**

**Public Restroom Drains** – The wedges for the two first floor restrooms have been received and installed. They appear to be alleviating the issue, but Mrs. Davis will continue to monitor to be sure.

### **DEPARTMENT REPORTS** (January, May, September)

### **CORRESPONDENCE**

### **ADJOURNMENT**

Mr. Brandon adjourned the meeting at 8:01 pm.

### **OTHER**

There was a general discussion on the how the library might engage community businesses, specifically Holtec, with the library and gain financial support and on the possible need to hire custodians in 2023, in order to keep up with the day to day cleaning and maintenance of the library.

### **NEXT MEETING: January 23, 2023 – 7:00 pm (General Meeting)**