

HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting
April 25, 2022 DRAFT

Board members present: Philip Brandon, Tammi Trudel, Mark Geisler, Cindy Neff, Francoise LeGoues, Charles Smith, Gina Goodenow, Jeffrey Schwartz, Barbara Burck

Also present: Jill Davis, Director

Mr. Brandon called the meeting to order at 7:31 pm.

Pledge of Allegiance was recited.

The minutes of the December 21, 2021 Special Meeting were approved on a **motion** made by Ms. Goodenow and seconded by Ms. Neff; motion carried (6-0) with 3 abstentions.

The minutes of the March 28, 2022 meeting were approved on a **motion** made by Mr. Brandon and seconded by Ms. Goodenow; motion carried (8-0) with 1 abstention.

FINANCES –Mrs. Davis

- **Budget to Date** - reviewed and accepted
Mrs. Davis noted that there was a double payment made to the debt service in March because a final payment for one of the series of bonds was being made and had to be made by check and received before April 1, 2022
- **Treasurer's Report** - reviewed and accepted
- **Miscellaneous Income Report** - reviewed and accepted

OLD BUSINESS

- **Comedy Night Fundraiser**
The committee updated the board on the progress of the event. The event is sold out and most tickets have been pre-paid. The committee will meet briefly to discuss the details of the event. An email to all attendees with the schedule of events will be sent out prior to the event.
- **Pergola**
The bid documents have been distributed to the list of interested contractors and a walk through of the project will be scheduled for early May.
- **Electric Sign**
Mrs. Davis and Supervisor Becker along with other town members will be meeting on Tuesday, April 26th to review the placement of the LED sign and discuss the requirements for town approval. The town has shown interest in assisting the library with the costs involved in the installation and would like to discuss the shared use of the sign for town events.
- **EV Charging Station**
Mrs. Davis reported that we did not receive the grant from TD Bank for the EV Charging Station, but that we have been able to submit our project for review in

the Con Edison Power Ready EV Charging Station program. Mrs. Davis will be reaching out to her contact at TD Bank to ask for clarification on why the grant was denied in order to be better prepared for the next grant cycle. She will follow up with our Con Edison representative to see if there is a timeline for approval in their program and update the SemaConnect (charging station manufacturer) representative on our progress.

NEW BUSINESS

- **Approval of the 2021 NYS Annual Report**

Mrs. Davis reported that our New York State Annual Report has been submitted to WLS for final review and submission. She made available a copy of the report prior to the meeting. A motion to approve the NYS Annual Report was made by Ms. Neff and seconded by Mr. Brandon; motion carried unanimously (9-0).

DIRECTOR'S REPORT

- **National Library Week**

Once again we celebrated National Library Week with an employee of the day. Each of the 5 winners had the option to have their picture and bio posted on our social media and the choice of a gift card to a local merchant. The public was invited to guess the total number of books in the collection, the number of books in the children's room and the number of electronic materials owned by the library. We had approximately 15 entries and the winners received library themed gifts. Ms. Trudel provided delicious treats to thank the staff for their commitment to the library.

- **Cleaning Estimates**

Three companies have had a walk-through of the building and Mrs. Davis is waiting to receive the estimates. Mrs. Kolesar and Mrs. Davis created a document identifying the areas of the library and the scope of work that needs to be included in the estimates to ensure uniformity.

- **Public Entry Flooring Replacement**

The defective flooring at the entrance and circulation areas of the library has been replaced.

- **June 17th Full Staff Meeting-Retirement Cake for Gary and Jim**

There will be a full staff meeting held on June 17th, 2022. At the conclusion of the meeting we will celebrate the retirement of our two long time custodians Gary Leonardo and Jimmy Davis.

OTHER

ADJOURNMENT

Meeting adjourned at 8:00 pm.

NEXT MEETING: May 23, 2022- 7pm General Meeting