

**HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting
March 25, 2022**

Board members present: Kevin Quigley, Philip Brandon, Tammi Trudel, Mark Geisler,
Cindy Neff, Francoise LeGoues, Charles Smith, Gina Goodenow

Also present: Jill Davis, Director

Mr. Brandon called the meeting to order at 7:40 pm.

Pledge of Allegiance was recited.

The minutes of the December 21, 2021 Special Meeting were tabled to the April meeting; lack of a quorum.

The minutes of the November 22, 2021 meeting were approved on a **motion** made by Ms. Neff and seconded by Mr. Quigley; motion carried (7-0).

The minutes of the February 10, 2022 Special meeting were approved on a **motion** made by Ms. LeGoues and seconded by Ms. Goodenow; motion carried (6-0).

The minutes of the February 28, 2022 meeting were approved on a **motion** made by Mr. Brandon and seconded by Ms. Trudel; motion carried (6-0).

FINANCES –Mrs. Davis

- ❖ **Budget to Date** - reviewed and accepted
- ❖ **Treasurer’s Report** - reviewed and accepted
- ❖ **Miscellaneous Income Report** - reviewed and accepted

OLD BUSINESS

● **Comedy Night Fundraiser/River Journal Publicity Agreement**

Ms. Goodenow reported that there are currently 29 patrons registered for the event and that 17 are friends of hers. She encouraged board members to sign up and invite at least one other person so that we are sure this is a successful event. There was a brief conversation concerning what work had been done so far including Ms. Trudel having reached out to local businesses with a positive response. She will be following up closer to the event. Mr. Brandon has spoken with a local wine distributor who has agreed to work with us. The committee will need to meet again to discuss all the details. Mrs. Davis will send out suggested meeting dates and times.

● **Presentation of Library Budget to the Board of Education**

Mr. Brandon presented the Library’s tax levy request, for inclusion on the May 17th ballot, at the March 16th Board of Education. He included a review of many of the programs and services offered by the Library and the positive relationship between the library and the district. Board members also in attendance were Cindy Neff, Kevin Quigley, Tammi Trudel and Jill Davis.

- **Pergola**

The architects presented the plans to the building department. They will be contacting general contractors who might be interested in bidding on the project. Mrs. Davis will continue to provide updates on the progress.

- **Flooring Replacement**

The flooring is scheduled for replacement on Thursday, April 7th.

- **EV Charging Station**

Mrs. Davis reported that our electricians have applied to be an accepted contractor under the Consolidated Edison PowerReady Program. This will allow them to submit for reimbursement any of the expenses that are incurred that are part of the wiring of the charging station (from the panel to the base of the unit). The estimated cost of these charges is \$8,000. Mrs. Davis did submit a grant application with TD Charitable Foundation for the cost of the charger. She would like to have the charging station installed in May but understands it is contingent on receiving some monies to offset the cost.

NEW BUSINESS

- **New Trustees**

Three potential trustees were interviewed prior to the meeting. The board decided to accept all three candidates: Judi DiLoreto, Marie Manner, and Steve Pavlopoulos. Their terms will begin July 1, 2022 and run until June 30, 2025. Mr. Schwartz will be leaving the board on Jun 30, 2022 and Mr. Geisler will be moving to the role of an Ex-Officio member of the board.

- **Amendment of Term Limits**

No amendment necessary.

- **Chamber Directory**

The Hudson Valley Gateway Chamber of Commerce will once again be producing a directory. Mrs. Davis asked if the library should support the chamber by taking out an ad. The directory will be printed and digital. After discussion the decision was made to include the library in the directory. Mr. Brandon will reach out to the chamber's marketing department to discuss the sizes available, cost and design requirements.

- **Consideration/Reconsideration of Materials Form**

Mrs. Davis is requesting that this form be included as part of the Materials Selection Policy. A draft was sent out prior to the meeting. Suggested changes were discussed and made. The final document will be included in the policy manual and will be available for submission both in person and online. See attached

DIRECTOR'S REPORT

- **Applied for TD Grant**

See EV Charger above

- **New York Library Advocacy Day**

Advocacy Day was held virtually on March 1st. Mrs. Davis attended a session with many state representatives from both the House and the Assembly. Their support of NY state libraries was evident. They will be working to increase both state aid to libraries and construction grant funding.

- **T of C Revitalization Committee**

Mrs. Davis attended the first meeting of this Town committee. Meetings will be held twice a month through the end of September. The committee's focus is on creating a plan for the revitalization of the hamlets of Montrose and Verplanck.

- **Passport Day**

The library held a passport day on March 18th. It was well received with over 30 passport applications being accepted. Being a passport acceptance agency has brought a healthy stream of income to the library.

- **Insert for the School District Mailing**

The library will once again be providing the school district with an insert to be included in the budget information mailing. The insert will consist of highlights of the library's 2020-2021 fiscal year including programming and circulation information. This proved to be well received by the community.

OTHER

ADJOURNMENT

Meeting adjourned at 8:43 pm.

NEXT MEETING: April 25th-7 pm--annual Meeting (General Meeting to follow)