

## **HENDRICK HUDSON FREE LIBRARY - Board of Trustees Meeting**

**March 22, 2021**

**Via GoToMeeting**

**Board members present:** Cindy Neff, Kevin Quigley, Philip Brandon, Tammi Trudel, Barbara Burck, Gina Goodenow, Mark Geisler, Francoise LeGoues, Charles Smith

**Also present:** Jill Davis, Director

**Ms. Neff called the meeting to order at 6:32 pm.**

Pledge of Allegiance was recited.

**The minutes of the February 22, 2021 meeting** were approved on a **motion** made by Mr. Geisler and seconded by Ms. Burke; motion carried (7-0).

### **FINANCES -Mrs. Davis**

- ❖ **Budget to Date** - reviewed and accepted
- ❖ **Treasurer's Report** - Mrs. Davis reported that the Gedney funds were deposited into the reserve account ending in 5388 and this account was renamed TD Bank- Gedney Funds and was moved to the endowments section of the treasurer's report.
- ❖ **Miscellaneous Income Report** - reviewed and accepted

Notes pertaining to the budget and treasurer's reports were sent with the board documents. There were no questions on these items.

### **OLD BUSINESS**

- **Extension of Trustee Terms**

A motion to extend Ms. Neff's trustee term an additional 3-years, effective July 1, 2021-June 30, 2024, and allowing her to exceed the 3 term limit was made by Mr. Geisler and seconded by Ms. LeGoues; motion carried 8-0 with one abstention.

- **Officers for July 1, 2021-June 30,2023**

Ms. Neff presented the July 1, 2021-June 30, 2023 slate of officers as follows:

President: Phil Brandon

President Elect: Kevin Quigley

Secretary: Francoise LeGoues

Treasurer: Jeffrey Schwartz

A **motion** to accept this slate was made by Ms. Trudel and seconded by Ms. Goodenow; motion carried unanimously (8-0).

### **NEW BUSINESS**

- **Presentation of Budget at 3/17/21 BOE Meeting (Virtual)**

Ms. Neff presented the Library's budget, for inclusion on the May 18th ballot, at the March 17<sup>th</sup> Board of Education meeting. There were no questions from the school board members. It was well-received and a motion to include it on the ballot was passed.

There was then a discussion on ways we might be able to provide the public with the valuable information that is presented by the library at these meetings. Mrs. Davis will

reach out to Carmen Koch at the district office to see if the library would be able to submit a summary of the highlights of year to be included in the budget vote mailing. Also there was discussion of thanking the public for their years of support possibly with a banner for the building or one that could be displayed at the entrance.

- **Change to Posting of Minutes**

In accordance with Open Meeting Laws the library is only required to record and post the actions taken by the board for public review. Mrs. Davis asked if the board wanted to change to posting only the actions or continue to post the annotated minutes as is current practice. The consensus was that the annotated minutes are more useful for both the board and the public, and a change is not warranted.

- **Cessation Fund**

Mrs. Davis is investigating the possibility that the library could be eligible to receive funds from NYS to help offset the loss of PILOT money with the closing of Entergy at the end of April. As with the PILOT payments, the library cannot apply for the funding on its own, but would need to be included in the school district's application. Mrs. Davis has been in touch with the district and requested to be included in their application. The process is just beginning and updates will be given as the process proceeds.

- **Juneteenth Holiday**

Juneteenth is now a New York State holiday. The school district will be including it as a holiday on its 2021-2022 calendar. Mrs. Davis asked if this was a holiday that should be added to the library's official holidays. It was decided that the library could best serve the community by being open on this day.

## **DIRECTOR'S REPORT**

- **National Library Week/Staff Appreciation-Wienkoop Funds**

April 4<sup>th</sup>-April 10<sup>th</sup> is National Library Week with April 6<sup>th</sup> being Library Staff Appreciation Day. Lunch will be provided as a thank you to staff on April 6<sup>th</sup>. There will be raffles for staff as well as for patrons all week long. The Wienkoop family requested that funds donated to the library in honor of Jeanne Wienkoop's 80<sup>th</sup> birthday and in memory of Herbert Wienkoop be used to cover these costs.

- **Green Business Partnership Video**

Library staff members Gary Leonardo and Katie Caracci, with videographer Jenny Kolesar created a short video that the GBP will use to showcase the unique method the library uses to keep track of the amount of garbage/recyclables we produce each year.

- **Con Edison Story Walk**

Reference Librarian, Elise Landesberg and Children's Librarian, Terri Jersey will be working with a Boy Scout from our community on his Eagle Scout Project. He will be creating a story walk on library property. When complete, the community will be able to walk on a specific path and enjoy a story outside. It will include both pictures and audio.

- **Jerry Nichols Presentation for Library Trustees**  
Mrs. Davis included her notes from Jerry Nichols March presentation “Roles and Responsibilities of Library Trustees” (virtual) as a summary of what was covered.

**OTHER**

**ADJOURNMENT**

**NEXT MEETING: April 26, 2021- 7:00 PM      ANNUAL MEETING**

**Meeting adjourned at 7:02 pm.**

**Beginning at 7pm we had presentations from:**

**Paradigm Financial Partners**

Lee Rawiszer, Managing Principal

Paul Volpe, Managing Partner

**eCIO**

Phil Waara, Client Portfolio Manager