

## **HENDRICK HUDSON FREE LIBRARY**

### **LIBRARY BEHAVIOR POLICY**

The Hendrick Hudson Free Library Board of Trustees invites all our patrons to enjoy the Library, its collection, programs, grounds and services. To ensure that all patrons are able to use the Library efficiently and without disruption, patrons must adhere to the following rules and regulations.

Library users must respect the rights and privileges of all users. Any behavior which interferes with the use of the Library by others is prohibited.

The following activities are prohibited in the Library or Library grounds:

- drinking of alcoholic beverages
- any loud or abusive language to staff or patrons
- action which disrupts the orderly operation of the Library, or the work of staff
- mutilating, damaging, or defacing Library property, materials, building or grounds
- smoking in the building or on the Library grounds, except in any location specifically designated on the grounds as permitting smoking
- consumption of food and beverages near computer terminals
- congregating in traffic aisles, study areas, vestibules, public entrances, and fire exits
- distributing or posting material without permission
- inappropriate use of furniture and equipment
- using audio equipment if the sound is audible to others
- running, skateboarding, or rollerblading
- selling or distributing goods or services, except for Library related activities
- soliciting contributions or signatures
- leaving children unattended
- unauthorized entry to staff work or lounge areas
- unauthorized use of the Community Room
- going shirtless or barefoot, or wearing improper attire
- unauthorized exit through fire exit doors
- animals (except service dogs)
- photography, video or sound recording of Library users, staff, interiors, or exteriors without prior approval of the Library Director or Assistant Director
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- violation of Public Access Computer Policy or Wireless Network Policy

**PERSONAL PROPERTY:** Patrons are advised to protect personal property and should not leave their property unattended. The Library is not responsible for the loss or damage to personal property.

#### **IMPORTANT ..... PLEASE NOTE**

Staff members are authorized to ask persons who violate these rules to leave the Library grounds immediately. Repeated violations of these rules may result in violators being banned from the Library and grounds.

Adopted by the Library Board of Trustees 01.12.98  
Revised 01.04.10/10.26.15  
Reviewed 12.10.12/10.23.17/04.08.19/10.26.20