

**Transcript of the Hendrick Hudson Free Library
Trustee Meeting (via GoToMeeing)
July 21, 2020**

**Trustees present: Cynthia Neff, Mark Geisler, Phil Brandon, Kevin Quigley,
Charles Smith, Jeffrey Schwartz, Barbara Burck, Gina Goodenow, Tammi Trudel
Also present: M. Jill Davis, Director,**

- **Cynthia Neff**
Ok, I would like to call the meeting to order at 6:04 PM, if we could all stand for the Pledge of Allegiance. This meeting is to give us an opportunity to go over our year end financials and to discuss a possible construction grant.
- **Jill Davis**
But yes, we need to do and approve the minutes from the June 10th, 2020 general meeting. I have Mark, Cindy, Kevin, Francoise, and Phil as attending and able to vote so without Francoise here, I don't think that we can approve those minutes.
- **Cynthia Neff**
Ok. I think we're going to have to hold off on the June 10th minutes, unless she comes on the call.
- **Jill Davis**
And unfortunately, I think we're going to have to do the same for the June 25th minutes unless Francoise or Charles comes onto the call.
- **Cynthia Neff**
Ok.
- **Jill Davis**
Ok, otherwise we just don't have enough.
- **Cynthia Neff**
That's fine too.
- **Cynthia Neff**
Ok, before we get into finances, Jill, did we want to tell people to how they can help with transcription part?
- **Jill Davis**
If somebody else comes in then I will need you to let you know that if you are calling in, please just say your name before you speak because when it transcribes, if you don't say your name it just adds what you are saying to the person who spoke before you.
So, it just makes it a little bit easier when I go to actually do the transcription, but right now I don't think anyone is calling in except Barbara, so that won't be too hard.
- **Cynthia Neff**
Ok. All right, should we go to our budget to date.
- **Jill Davis**
Sure. We don't normally have a summer meeting, so we don't normally look at the year-end financials until the September meeting, but since I needed to get you guys together to talk about some grants that I would like to apply for, I figured we might as well take a look at them. Plus, part of what we need to discuss involves the fund balance.
- **Jill Davis**
So, I'll begin by going through the notes I made on the year-end budget to date, The first thing I'll tell you is that in the income line, we received the Town of Cortlandt money in June again

this year, and we will continue to receive the Town of Cortlandt money in June, and not in July, moving forward, because the Town is now doing it as a direct deposit and it will most likely be deposited in June. That is why you will see it in red in there.

- **Jill Davis**

It's going to be in the budget to date like we received it for this fiscal year, but the money physically went into our account last fiscal year, and that'll play an important role when we get to the statement of cash balance.

- **Jill Davis**

Now expenses, salaries as I think I've said in the past, are fully funded through the end of 2022. That was an action that the Board took a few years ago, so that we would have enough money in that line to keep up with the minimum wage increases for hourly employees and then also across the board for the salaried people. There's always going to be extra funds in that line until we reach the end of that period of 2022.

- **Jill Davis**

Health Insurance, again, includes money for two eligible staff members who do not currently take our health insurance, but, should they have a change in status or a qualifying event would be eligible to come onto our policy. We always budget for that scenario. Right now, they take a buyout.

- **Jill Davis**

The e-content line is really, really over the top, but that directly relates to COVID, to the purchasing of additional e-content while we were closed and as we continue to purchase it now.

- **Jill Davis**

Building maintenance, we had the rest of the faucets replaced so that they are all touchless that was a larger charge, Utilities is under budget and if I'm remembering correctly that is directly related to the solar panels, and the fact that we were closed for those months, where we didn't really have to run the heat or air conditioning, whichever it may have been, During that time period, we actually had bills with zero electric charges.

- **Jill Davis**

Custodial supplies is over and that's due to most of the items that we had to purchase in order to re-open, or even have staff in the building, things like hand sanitizing stands, masks, gloves all the PPE items.

- **Jill Davis**

Office supplies is up because we bought bookends so that we could get rid of the bookends that you have to squeeze and move that are usually on the ends of shelves, they get very hard to move and they also make it so you can't put as many books on the shelves. So what we did was we purchased large bookend so that now all the shelves in the adult section has an actual bookend.

- **Jill Davis**

I took all the old ends that we removed to Brookfield for recycling and because they'll give you money for scrap metal, we got \$4. I guess the metal bookends are made of is not worth too much these days. I told him I wouldn't cash out until we got to 10 bucks.

- **Jill Davis**

Library equipment and in turn, telephone lines are up because we purchased a number of hotspots. We now have 19 that are ours, but up those 19, 10 of them are being funded by grants. For five of them the grant money has already been received, and five of them we are waiting for the funding.

- **Phil Brandon**
Wait, is that library equipment or telephone?
- **Jill Davis**
Well, both because the hotspots themselves are library equipment, but every time you buy a hotspot you have to pay for the service, So that goes to telephone.
- **Phil Brandon**
Okay, I was just wondering, you know where the big chunk was. That was more than the infrastructure, the hardware.
- **Cynthia Neff**
Jill does the library equipment have anything to do with the glass panels being installed?
- **Jill Davis**
No, those glass panels will be paid from, I'm not quite sure where they'll be paid out of yet, we have a couple of options. One is through the FEMA Program which we are registered for but currently FEMA is not funding anything that assists in re-opening, they are only funding what you needed to purchase so that you could be open during COVID, things like hospital or daycare. They think that eventually, it will move towards things that you had to purchase in order to re-open and provide services. I'm hoping, ultimately it will come from there.
- **Jill Davis**
If not, we have a number of options. We have the \$13,000 grant that Senator Harkham gave us that we can use to pay for the panels. We also have a very large fund balance which we will be discussing later. It could even come from the capital expense line in this year's budget.
- **Cynthia Neff**
I was wondering about capital expenditure. What are we anticipating that costs to be? Do we have a ballpark?
- **Jill Davis**
Yes, it's going to be, I think around \$10,000 or a little less.
- **Jill Davis**
Actually, they just started the installation today that was one of the additions to my notes; they came today and put the posts at all of the desks. Brian has measured for the glass which he can now order and cut it to size once it arrives. Hopefully within the next couple of weeks we will have all of that installed.
- **Gina Goodenow**
Have people started checking out no hotspots yet?
- **Jill Davis**
Yes, hotspots have been going out even when we were closed. Patrons would e-mail and ask if there was anything available and then I'd come over, check it out to them, and give it to them so that they had it during that time.
There are hotspots that we own but are earmarked for other uses. We have five that will go to the school district and will be used for children in the district who either don't have Internet access or maybe they will need it if there is going to be distance learning in September. If not they can be used by staff in that schools. If teachers want to hold class outside they can bring the hotspot out and connect up to 10 devices.
- **Gina Goodenow**
Ok.
- **Jill Davis**

Professional development is next; I noted that Cheri completed another class which we reimbursed a percentage of. In contingency I ordered the new trustee departing gifts. The cost is not \$1500 per gift; it covered the cost of 10 gifts so we will have them for a number of years like the bookends.

- **Jill Davis**

I think that is everything that I noted on the budget to date if you guys have any questions.

- **Cynthia Neff**

Jill, why was periodicals up? Is it because we were purchasing so much e-content?

- **Jill Davis**

We do not purchase magazines through e-content but we still had to pay for newspaper renewals like the New York Times and sometimes they are multi-year payments.

- **Phil Brandon**

The bigger numbers there in May and June, would that be for multiple annual subscriptions?

- **Jill Davis**

We only have multiple subscriptions to the Sunday Times all the rest are just single daily subscriptions

- **Phil Brandon**

But those are annual subscription rates, that's why some of the are so large..

- **Jill Davis**

Yes, sometimes some of them will allow us to renew for two years, so will renew for two years so it may go over a little bit one year, but then the next year it won't because we don't have to pay it that year.

- **Phil Brandon**

Ok.

- **Cynthia Neff**

Should we move on to the Treasurer's report?

- **Jill Davis**

Yes.

- **Jill Davis**

I really don't have anything to report. We don't have to worry about any coming due until November seventh there.

- **Cynthia Neff**

Yeah.

- **Jill Davis**

This looks pretty good to me.

- **Cynthia Neff**

Does anyone have any questions?

- **Cynthia Neff**

Ok, then we can move on to the Miscellaneous Income Report.

- **Jill Davis**

Nothing to fun to report, I mean, we are doing a few passports now. So there's a little bit in that line we are doing more in July so when we review the July and August financials in September you will see more money in the passport line. I think probably what we should take a look at is the statement of cash balance, because that shows us what our fund balance is.

- **Jill Davis**

So for the end of the fiscal year, 2019-2020, we have a fund balance of \$317,000, which is significantly more money than we usually have at the fiscal year end.

- **Jill Davis**
Soon, for some of the reasons that I already stated, the health insurance and the salaries that those are, those are glazes that hopefully is Glen to the fund balance, being being there.
- **Jill Davis**
But if you take a look at the balance, the budget to date, you'll see that the balance of Spent expenses is \$227,000, almost \$228,000.
- **Jill Davis**
So that, that is the bulk of where the money came from.
- **Jill Davis**
And that is due to, like I said, some of the things I told you, But also, I guess, if.
- **Jill Davis**
It's a little bit of fund balance, that we didn't do anything with in the past.
- **Jill Davis**
It's probably a lot of the fact that, for the number of months that we've opened, so it's a it's a pretty substantial fund balance, as most of the board will remember.
- **Jill Davis**
We usually have a fund balance, sometimes 100,000 tons.
- **Jill Davis**
Sometimes it's 80.
- **Jill Davis**
No, it's usually fall somewhere between 50,000, and probably no, 125,000.
- **Jill Davis**
This is a very large fund balance.
- **Jill Davis**
So is that.
- **Jeff**
A problem?
- **Jill Davis**
I think it is an opportunity.
- **Jill Davis**
I think that it's something that has to be looked at because I think that if anybody from the public were to see that we have \$317,000 in a fund balance, there'd be questions.
- **Jill Davis**
And in that question, the questions that we certainly can answer with one of the main one being you.
- **Jill Davis**
Know Coburn and the, the, second one, being that we have we have expenses that we know that we have to plan for.
- **Jill Davis**
So, so it's there.
- **Jill Davis**
I think that another important thing to think about is the fact that when, when we lose the second, so when, when, next, the next fiscal year that we budget for, we're going to lose a very, very large chunk of the energy money.

- **Jill Davis**
So we will be down probably to almost half of what we currently have in our budget now, set.
- **Jeff**
Up the fund balance, right?
- **Jeff**
Even half of what we have is still a healthy fund balance.
- **Jeff**
Right?
- **Jill Davis**
Well, we will be down to now will be half, down to half of the income.
- **Jill Davis**
So, if we get 400,000 from energy, now, when we go to budget for 20, 20, 122, that line is going to fall to 200,000.
- **Jill Davis**
So, we're, we're losing \$200,000 in income.
- **Jeff**
Ok.
- **Jill Davis**
16:43 - 16:53
So, you know, I mean, I think, I think for me, the things to think about are one of the things that I put on the agenda was the fund balance.
- **Jill Davis**
And we have a fund balance policy.
- **Jill Davis**
And the Fund Balance Policy currently states that any funding is split 70% into the reserve fund until we have four months of expenses covered.
- **Jill Davis**
The remaining 30% is put into capital.
- **Jill Davis**
So, I didn't know if you wanted to discuss maybe increasing the amount that we hold in reserve to six months' worth of operating expenses.
- **Jill Davis**
Still, we can still do it at the 70 30 split, but I think that that maybe six months might be a little bit more realistic for the timeframe that we would need where we may need to kinda sort out how everything falls out when the injection money does stop being part of our income.
- **Mark Geisler**
I think that's a good idea.
- **Mark Geisler**
Do you need a motion to amend policy or law?
- **Jill Davis**
Well, I guess we need to amend the policy, and.
- **Mark Geisler**
Everybody agrees?
- **Mark Geisler**
Yeah.
- **Jill Davis**

And if you're going to amend that, I think, I'm Mended, saying that, that this amendment will take place with the unbalance from the 19 twenties fiscal year.

- **Jill Davis**
Otherwise, it.
- **Jeff**
Shouldn't.
- **Jill Davis**
Take place from it.
- **Jeff**
Should we amended saying that we're doing six months, but due to covert reasons and then meet with like a fallback 2 or 3 months down the road?
- **Jeff**
Or we do want to permanently say it's going to be a six month reserve.
- **Cynthia Neff**
Never.
- **Cynthia Neff**
We never know what's going to.
- **Cynthia Neff**
No, be a problem in the future.
- **Cynthia Neff**
What could cause us to have to rely on our reserves?
- **Mark Geisler**
I think flexibility is best.
- **Kevin Quigley**
Yep.
- **Cynthia Neff**
I'm not opposed to six months.
- **Gina Goodenow**
We don't need to give a reason, right?
- **Gina Goodenow**
We can just amend the policy.
- **Mark Geisler**
That's.
- **Phil Brandon**
Closely looking down the road at the income shortfalls that we know about, know, those those we know about and there are significant and whatever else, you know, may befall us regarding State funding of other sorts or whatever is required, you know.
- **Phil Brandon**
In terms of the infrastructure, as well.
- **Phil Brandon**
So, sounds like.
- **Phil Brandon**
Everyone should have six months in reserve.
- **Charles Smith**
Not just the climate that we're living in right now.
- **Charles Smith**

I mean, I've made a shared before, but I know, you know, the hospital I work for, no, we're going to lose were times where we thought we would have earned in a year.

- **Charles Smith**
That's what we're projecting right now.
- **Charles Smith**
We're not that unique, I think.
- **Charles Smith**
I think everyone's going to be dealing with these shortfalls and for us to have the foresight to think about, you.
- **Charles Smith**
Know, we're not just, You know, we're not hunkering down totally, but, every opportunity we get, to be able to put a little bit of extra capital away, cash on hand is always a nice thing.
- **Phil Brandon**
No, I.
- **Cynthia Neff**
Think we have.
- **Cynthia Neff**
The taxpayers have invested a great deal of money in this beautiful library, this community building, and it would be a shame for, for it to decline in any way, um.
- **Cynthia Neff**
You know, due to financial reasons, if we can safeguard that, I think we're, we're making a wise choice.
- **Phil Brandon**
Ok, Great.
- **Jeff**
I agree.
- **Jill Davis**
Ok, Good.
- **Jill Davis**
Are.
- **Charles Smith**
Very likely to see a resurgence with coven.
- **Charles Smith**
We've seen what's happened in the other states when they've loosened and people have not done the protocols that were put in place originally.
- **Charles Smith**
I think that just what we've seen within the agenda, Portland, there's been issues even with that.
- **Charles Smith**
So I don't know how I think that for us collectively, we made out with this because the monies were there, but I think governments, local, state, federal they're going to have to pay, and you're gonna have to see what things are gonna, how things materialize after that.
- **Charles Smith**
So that's another reason I think that we need to be more true.
- **Charles Smith**
I would certainly make a motion that we go and amend our policy as as we just stipulated.
- **Jill Davis**

Ok, the fund balance policy, 2, six months.

- Jill Davis
Of reserve.
- Cynthia Neff
Operating.
- Jill Davis
Operating and reserve.
- Jill Davis
And will and that will begin.
- Jill Davis
Good morning, 19, 2020 fund balance.
- Phil Brandon
Would it be helpful, just so we all know what we're talking about to review, just what those levels are, like what the current form one level of required reserve funds would be.
- Phil Brandon
I mean, it's very close to what's in there now.
- Jill Davis
It is, it is, It's about 530,000, I think.
- Phil Brandon
30 is.
- Jill Davis
What the fund balance would be at four months, So it really is just whatever, whatever our total budget is, divided by four.
- Jill Davis
So.
- Phil Brandon
It would.
- Mark Geisler
Be.
- Phil Brandon
Six months, then, it goes up to over 800,000.
- Jill Davis
Right?
- Jill Davis
But what we would do is we would separate it, we would do, we would take 70% of this 317,000, and that will go into our reserve accounts.
- Jill Davis
I don't.
- Phil Brandon
Think.
- Jill Davis
Obviously, that's not going to make us up to six months, and then the remaining 30% can go into capital to fund capital projects.
- Phil Brandon
So.
- Jill Davis

I have that Charles made the motion and I'm sorry, did somebody second it?

- Cynthia Neff
Jeff?
- Jill Davis
Go ahead, Cindy.
- Phil Brandon
On.
- Cynthia Neff
Paper.
- Cynthia Neff
Hi.
- Jill Davis
Can you do A, is no, is there anybody who is not in favor that way?
- Jill Davis
I am sure that everybody said yes.
- Phil Brandon
Is there.
- Cynthia Neff
Anyone who was not in favor.
- Phil Brandon
Ok?
- Phil Brandon
Sure.
- Phil Brandon
Yeah?
- Cynthia Neff
Ok, should we move on?
- Phil Brandon
To the legal basis?
- Cynthia Neff
Yep.
- Jill Davis
So, but, the two pieces of new business, I have are basically around construction projects, so, you know, that I like to try to apply for a construction grant funds every time the cycle happens.
- Jill Davis
And, so, we're in the process of completing the application for the 2020, 22 cycle we got, let's say we get the solar panels.
- Jill Davis
We get the solar panels, I'm trying to think what else we Oh, we did the elected.
- Jill Davis
Now, we did the electrical on the carpet upgrade, was the last one we did.
- Jill Davis
The one that we're waiting to get approval for is the the upgrading to the HVAC system, which is in desperate need as the compressor just stopped working yesterday.
- Jill Davis
And it's it's fixed right now but it's, it's limping along so hopefully we'll get the word on that.

- **Jill Davis**
That the acceptance of that grant soon, although I have told the HVAC company, like, we're gonna have to do it, we have no choice.
- **Jill Davis**
Because when that compressor grows, we have to replace with, no matter what, and work, within the cycle time.
- **Jill Davis**
So we can actually start the project before we've gotten word, that we're gonna get half the funding.
- **Jill Davis**
I don't see any reason why, we won't get half the funding.
- **Jill Davis**
You know, we've gotten it every other time, but we'll at least get something.
- **Jill Davis**
So, that's the grant that that we're waiting to hear about, So now we get to apply for another grant.
- **Jill Davis**
So, the grant that I'm looking to apply for this time, or I should say the magic is the replacement of all of the sidewalks and curbing throughout the library includes the island includes everything out to the out to the roadway.
- **Phil Brandon**
Includes.
- **Jill Davis**
Replacing and when you walk in from the road, now, it's not sidewalk, it's it's blacktop So that'll, that'll all return to sidewalk and there, where they will also put on heating cables under the front, luck with some of the sidewalk So that in the winter time.
- **Jill Davis**
You know that we will get that horrible ice build-up that we get.
- **Jill Davis**
Because of the way, the building faces half and half of the sidewalk.
- **Gina Goodenow**
Just so it.
- **Jill Davis**
Doesn't matter what you're doing and throw as much ice melt down there as you want, but if it's cold, and there's no sun hitting, and it's just the device.
- **Jill Davis**
So that's the project that I would like to apply for.
- **Jill Davis**
I have the estimates.
- **Jill Davis**
The estimates come in for the whole project at about \$106,000.
- **Jill Davis**
So that would mean we would apply for the construction grant and hopefully get about \$53,000.
- **Jill Davis**
So, if that's a project that you think is worth us submitting for, then I need a motion to go ahead and submit that.

- **Jill Davis**
And then I will draw up the statement and get Sunday to sign it.
- **Jeff**
So, the motion is just for the heating underneath the front.
- **Jeff**
The walkway to enter the building element.
- **Cynthia Neff**
No to replace boxing curbing.
- **Charles Smith**
Placement.
- **Jeff**
I'll.
- **Jeff**
Throw that up against.
- **Gina Goodenow**
The grant for the money come from.
- **Jill Davis**
The grant, comes from New York State.
- **Jill Davis**
It's the Department of Library Development in the Governor's budget every year.
- **Jill Davis**
There's usually, this year, it's 14 million for that library construction grant, projects Last year, it was 34 million, but he cut it back to back to 14 again.
- **Jill Davis**
So that means the Westchester county gets just shy of \$700,000 to distribute among libraries who want to apply for the grant.
- **Jill Davis**
And it's usually on an average, anywhere from 8 to 12 libraries who who undertake it, because it's a lot.
- **Jill Davis**
It's a lot of paperwork, but It's.
- **Cynthia Neff**
An expense.
- **Cynthia Neff**
Yeah.
- **Jill Davis**
But we've gotten very, very good at it.
- **Jill Davis**
And say, you know, this.
- **Cynthia Neff**
Is probably.
- **Jill Davis**
About the sixth one, that, that I've written, we pretty much have it in hand.
- **Jill Davis**
Shall.
- **Cynthia Neff**

I have a question.

- Cynthia Neff
If we don't get present.
- Jill Davis
Mmm hmm.
- Cynthia Neff
No, the board is uncertain about spending up to \$106,000.
- Cynthia Neff
Do you do you have a priority list within this?
- Cynthia Neff
Replace all of the sidewalks and curbing in addition to the heating component?
- Cynthia Neff
Do you have a Priority list?
- Jill Davis
So I would say that we could easily make one like, it would to me, it would be the front sidewalk with the heat.
- Jill Davis
And if we couldn't replace all the curbing because, you know, the curving tends to be expensive.
- Jill Davis
28:40 - 28:44
We could pull the Curving part out of it.
- Jill Davis
And I think that, that would, you know, probably tell you.
- Cynthia Neff
Or would you hold off on the island, no component?
- Jill Davis
Yeah, there's not too much out there.
- Jill Davis
They broke it out for me nicely.
- Jill Davis
So if I.
- Phil Brandon
Wanted to.
- Jill Davis
Pull any, any one portion out of it, I can.
- Jill Davis
So it's broken down into the King's very road to the, to the front of the building, The front of the building, An entranceway, the entrance way to, the, to the sidewalk and then will the curving in the middle.
- Jill Davis
So, it's all been broken out.
- Jill Davis
So if it came to a point where we didn't get the funding, we could certainly decrease spoke of the project.
- Cynthia Neff
Ok.

- Gina Goodenow
And how much just the AC one, the HVAC.
- Jill Davis
The HVAC grant?
- Jill Davis
Challenging me, I think it was, I think it was for about \$85,000.
- Jill Davis
I think so, because, I think.
- Gina Goodenow
Ok.
- Gina Goodenow
When are you supposed to hear about that one?
- Jill Davis
If I.
- Gina Goodenow
Get the grant.
- Jill Davis
Well, normally we hear in May, and that's that's where the non coding event, and, and normally, we should hear in May, and we usually hear in August.
- Jill Davis
So we have heard that the Department of Library Development have gotten and reviewed all the grants, and they have no questions.
- Jill Davis
So now, I think it's just a matter of it has to go to their board for final approval, and, of course, that's throughout the state.
- Jill Davis
I would hope that we would hear on the HVAC Branch by October.
- Jill Davis
Cool, and, again, that's one, that, even if we don't get the grant, I think, I mean that.
- Jill Davis
Yeah, That compressor is 23 years old.
- Jill Davis
So.
- Gina Goodenow
I.
- Cynthia Neff
Just, I just.
- Gina Goodenow
Think the worst case, like us, we don't get the grant are for either.
- Gina Goodenow
Obviously, that has to be done, so just what the balance it's sitting there.
- Gina Goodenow
Well, it would have left.
- Jill Davis
Right?
- Jill Davis

And I think, too, that if so, let's say we, we get the one for the HVAC.

- Jill Davis
Now, we don't get the one for the HVAC and we have to spend that money.
- Jill Davis
If at any point in time, before, even after they have given you the OK, for the grant, you can withdraw know, your grant application, it just makes more money for the other libraries.
- Jill Davis
So.
- Gina Goodenow
31:09 - 31:09
Ok.
- Cynthia Neff
Other thoughts, questions?
- Phil Brandon
What was the estimate for the HVAC was the one.
- Phil Brandon
I'm sorry, I missed that.
- Jill Davis
I think it was around 85,000.
- Jill Davis
I'll double check it, actually.
- Jill Davis
If you'll let me leave for a second, I think I think the folder, OK.
- Phil Brandon
Ok?
- Jill Davis
And just so you know, it's it's for more than just the one compressor.
- Jill Davis
The grant is also to get on to other spots in the library that are not currently on.
- Jill Davis
Management software, onto the management software chips, So.
- Jill Davis
So it looks like it is 6.
- Jill Davis
16, up, 30, so it's more like 70.
- Kevin Quigley
How many years are we into the life cycle of the sidewalks?
- Kevin Quigley
Mean, if we don't do this year, how many more years do we have before it's dangerous?
- Jill Davis
Or your Well, so.
- Kevin Quigley
They're, they're.
- Jill Davis
Original to the buildings.
- Jill Davis

So there are 23 years old Except for what comes from the road.

- **Jill Davis**
Because that was read black tapped when we did the parking lot, which probably we're coming up on three years now.
- **Jill Davis**
I think for me, the more dangerous part is the front.
- **Kevin Quigley**
I mean, they.
- **Jill Davis**
Are not horrible, the curving.
- **Jill Davis**
You know, especially around the handicap spots, those that could use a little help.
- **Jill Davis**
But, I mean, I'm not a concrete person, but I would say if we couldn't do some of it, that sidewalk would probably last at least another five years.
- **Phil Brandon**
Hazard is really the one of the primary thing.
- **Kevin Quigley**
For.
- **Phil Brandon**
Sure.
- **Cynthia Neff**
Have we had, I don't recall any incidents.
- **Cynthia Neff**
Jail halfway.
- **Jill Davis**
Now, because normally what we do is we put Cohn's out.
- **Jill Davis**
And block where the ices and just kind of get people to go towards the doors that don't have the the ice and we have alleviated.
- **Jill Davis**
Some of it will be, you know we do have the gutter heaters that help out, but when we get some of those really, really cold cold on the even the gutter heaters can't get through the ice and snow, that accumulates, and we did also, if you remember, we switch the handicapped or from the right side to the left side to move it away from me.
- **Jill Davis**
Moving away from ice filled up, so.
- **Cynthia Neff**
So.
- **Jill Davis**
That's helped a bit too and it's not and it's not even that we get a lot of ice filled up anymore.
- **Jill Davis**
It's just the way the building faces.
- **Jill Davis**
It just doesn't, the second half of the sidewalk, just doesn't get any sun in the winter at least.
- **Phil Brandon**

That's why the brand name, North Face, resonates.

- **Cynthia Neff**
Batman.
- **Gina Goodenow**
North Face's, Always ISC, First King.
- **Phil Brandon**
Yes, it is.
- **Charles Smith**
Cold.
- **Cynthia Neff**
Ok, So.
- **Cynthia Neff**
Jill, We don't need a motion.
- **Jill Davis**
We need a motion, the.
- **Cynthia Neff**
Motion.
- **Jill Davis**
For to apply.
- **Cynthia Neff**
For the New York State Construction grant to replace sidewalks and curbing at the building.
- **Cynthia Neff**
Is there someone who'd like to make a motion?
- **Jeff**
I'll make it.
- **Cynthia Neff**
Ok, I'll second it.
- **Charles Smith**
Oh!
- **Kevin Quigley**
Right.
- **Cynthia Neff**
All in favor.
- **Cynthia Neff**
Anyone opposed?
Ok, know what to post?
- **Jill Davis**
I will share with you that the last construction grant that we.
- **Gina Goodenow**
Got.
- **Jill Davis**
Carpet Replacement, well, to the electrical upgrades, which caused us to replace the carpeting.
- **Jill Davis**
We actually are the carpet that we bought was so much less expensive than what they had.
- **Jill Davis**
Then we had put in the estimate that we ended up having like \$5000 extra.

- **Jill Davis**
So believe it or not, the state doesn't like to take the money back from you.
- **Jill Davis**
So I was able to write an amendment and get some additional wiring and stuff that we had done in the community room put into that grant so that we weren't able to get the entire 50% that we apply for.
- **Cynthia Neff**
Very nice.
- **Jill Davis**
Well, that was good.
- **Jill Davis**
I think the last thing is the sam grant.
- **Jill Davis**
So, when we did the two bathrooms, we got a sam grant, which is a state and municipal grant from the Gala sponsored escort.
- **Jill Davis**
And it was \$425,000.
- **Jill Davis**
And when we started to gather the estimates to do the three bathrooms.
- **Jill Davis**
So, the two amends, the women's and children's room, we quickly realized that we were not going to be able to do three bathrooms, but only two.
- **Jill Davis**
So, I reached out to Senator Harkin to see if he would be willing to sponsors for an additional sam grant so that we could do the children's bathroom.
- **Jill Davis**
He said, he definitely would.
- **Jill Davis**
He has no idea if there will be any sam grant funding, but he's taken all the information, so that if there is sam grant funding, he is, I'm happy to apply for that for us.
- **Jill Davis**
So I just use the.
- **Phil Brandon**
Current \$125,000 I'm.
- **Jill Davis**
Sorry.
- **Jill Davis**
It's.
- **Phil Brandon**
Over and above the current grant.
- **Phil Brandon**
Great.
- **Jill Davis**
Finish that we have that.
- **Jill Davis**
And that was Sandy Gale of.

- **Jill Davis**
So, this one, what I did was, since, since the children's bathroom was part of the original grant, but we asked them to price that for us separately, I know that the three contractors price between \$100,000.
- **Jill Davis**
So, that's exactly what I told I told Senator Harkin's office.
- **Jill Davis**
Although I really think that we can, we've learned so much, I think that we could do that bathroom ourselves and do it for a lot less.
- **Cynthia Neff**
Than that.
- **Cynthia Neff**
I.
- **Jill Davis**
Certainly would not hire an architect again.
- **Jill Davis**
I think that we can, we can handle this one on our own.
- **Jill Davis**
So, really that I just wanted to let you know that I had reached reached out to Senator Harkin to do that.
- **Cynthia Neff**
Terrific.
- **Jill Davis**
Oh, I have, I have just a couple more things that I wanted to mention.
- **Jill Davis**
I think I told you the partitions are starting to be installed.
- **Jill Davis**
We start this Saturday being open from 9 to 2 by appointment only.
- **Jill Davis**
So, we'll see how that goes.
- **Jill Davis**
We're also having a passport day on Saturday and we have about 9.
- **Jill Davis**
10 people signed up to come in and have passports done, and there are five of us doing themselves, will, will, will be, in different parts of the library.
- **Jill Davis**
The cleaning service started last night.
- **Jill Davis**
They were spectacular, I have to say, Our bathroom floors have never, the old bathroom floor is especially upstairs, have never looked.
- **Jill Davis**
So clean, they have this big ol grant machine that they brought in there.
- **Jill Davis**
So I'm I'm still find they're happy.
- **Jill Davis**
There were a few things here and there, but the gentleman that we hired is so responsive.

- **Jill Davis**
Like, I tell him, what's wrong and he's one of those people with an e-mails me back with, So, if I understand you correctly, you need us to do this, this, this, and this.
- **Jill Davis**
So we really make sure that he understands what it is I'm asking him to do.
- **Jill Davis**
So, I'm so far, one night down, they didn't set the alarms off.
- **Jill Davis**
I'm happy.
- **Cynthia Neff**
As.
- **Jill Davis**
They left the building at 11 25.
- **Jill Davis**
So, that's good.
- **Jill Davis**
We had a concert on the lawn on Saturday.
- **Cynthia Neff**
Yes.
- **Jill Davis**
We had about 30 people who came.
- **Jill Davis**
They ventured out in the heat.
- **Jill Davis**
And when you have 30 people on our front lawn, you realize Just how big our front one is.
- **Jill Davis**
Because it really, I was, like, it looks like, nobody showed up, but when you counted, there were 30 people.
- **Jill Davis**
So we probably could have had 100 people on the front lawn easily and still been, you know, socially distance.
- **Jill Davis**
So I think I'm Elise is going to try for another one in August.
- **Jill Davis**
The last thing is the conflict of Interest signatures, Gina already told me she will get me hers, but Tammy and Chuck, I need your signatures on a conflict of interest.
- **Jill Davis**
So if you need me to resend the document, I'm happy to resend it.
- **Jill Davis**
You can sign it and just.
- **Jill Davis**
E-mail it back to me.
- **Jill Davis**
You can drop it off whatever you want to do.
- **Jill Davis**
But I just a reminder that I do need those.

- Charles Smith
Ok.
- Gina Goodenow
Question about, um, Getting creative in how we do things without spending money.
- Gina Goodenow
However, I thought about getting a community member who has a construction company to do a bathroom and then you have a plaque.
- Gina Goodenow
Like outside, like a thank you, kind of like, like an advertising for them, but you can't call it advertising, because I know there's rules around that, but like a generous donation, Gina, good.
- Gina Goodenow
Now, construction.
- Jill Davis
I have thought of that.
- Jill Davis
Thousands of times.
- Jill Davis
Most of the time, though, we enjoy anything that's a bigger project, we ended up having to go out to bid for and in that case, you know, they would have to bid the project.
- Jill Davis
I, I am always happy to ask people if they are willing to do something like that.
- Jill Davis
I mean, I know we have them is a DNN.
- Jill Davis
I think that's right and Montrose that does bathrooms.
- Gina Goodenow
The kids bathroom doesn't seem like my husband, renovated a bathroom.
- Gina Goodenow
And it was like a weekend project.
- Gina Goodenow
Obviously, it wasn't as detailed as probably what you're going to do, but just thinking a kid's bathroom, it wouldn't be, you wouldn't have to code stuff like with handicap accessibility.
- Jill Davis
Yes, you do still have to learn.
- Jill Davis
And one of the things that has to be done, which I think we can I think I can nagle my way through some of the drawings that the architect gave us, and work with our HVAC company, is one of the main reasons we did The two bathrooms.
- Jill Davis
And the children's bathroom is the ventilation.
- Jill Davis
I mean, those bathrooms is horrible.
- Gina Goodenow
That's.
- Jill Davis
One of the things that we definitely have to look at with the, with the children's bathroom.

- **Jill Davis**
The actual redoing the bathroom, you're right.
- **Jill Davis**
I mean, you can, we can go to anybody and say we need a toilet in saint.
- **Cynthia Neff**
John's tile.
- **Gina Goodenow**
Ventilation is tricky, right?
- **Charles Smith**
Hmm.
- **Cynthia Neff**
Ok.
- **Cynthia Neff**
Anything else?
- **Jill Davis**
I think that's awesome at all.
- **Cynthia Neff**
That's it, OK.
- **Cynthia Neff**
All right.
- **Cynthia Neff**
Then if everyone is.
- **Cynthia Neff**
Good and we've accomplished everything, then we can go ahead and close the meeting at 6 46 PM Tell you to.