

**HENDRICK HUDSON FREE LIBRARY
SPECIAL MEETING
Board of Trustees Meeting
April 13, 2020
Via Zoom**

Board members present: Mark Geisler, Charles Smith, Agnes Leyden, Cindy Neff, Kevin Quigley, Francoise LeGoues, Philip Brandon

Also present: Jill Davis, Director; Jenny Kolesar, Business Manager

Ms. Neff called the meeting to order at 6:00 pm.

Pledge of Allegiance was recited.

NEW BUSINESS

- **Payroll Protection Program**

Mrs. Davis reported that she and Business Manager, Jenny Kolesar had looked extensively into the CARES Act programs as they apply to the library. Specifically, the Economic Injury Disaster Loan (EIDL) and the Payroll Protection Program (PPP). The EIDL is a loan, the PPP is a loan (see attached). The CARES Act programs require that the receiving party certify that “The uncertainty of current economic conditions makes the loan request necessary to support ongoing operations”. The library currently is not eligible for the PPP as we have received all of our tax levy money for the fiscal year July 1, 2019-June 30, 2020.

- **Employee Status During Covid-19 State of Emergency**

Mr. Geisler, working from a template provided by Non Profit Westchester, composed a resolution which stipulates the criteria for employee compensation through June 30, 2020 (attached). A **motion** was made by Ms. Leyden and seconded by Mr. Brandon to accept the presented resolution with the additional clause presented by Mr. Geisler, the motion carried unanimously (7-0). **Six (6) board members show of hands and verbally agreed, one (1) verbally (no video available).

OTHER

- The following topics were discussed briefly during the meeting:
 - **Patrons receiving assistance on digital during closing**
Mrs. Davis reported that FT-staff are working from home and monitoring all social media outlets and library email and providing assistance as requested and appropriate.
 - **Compensating staff who may not feel safe coming back to work when NY Pause is lifted**
Mrs. Davis stated that if the staff member is healthy and chooses not to come to work then their compensation would halt. If they are not returning due to the virus, children still at home or caring for someone with the virus then there are Executive Orders which dictate how they are to be compensated.
 - **Library Funding after July 1, 2020**
If the budget is not able to be voted on before the beginning of our fiscal year, law dictates that our funding revert to the last publically approved amount. For us this would be the same amount as we received in the FY 2019/2020.

Meeting adjourned at 6:16 pm.