

**HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting
February 25, 2019**

Board members present: Mark Geisler, Charles Smith, Agnes Leyden, Jeffrey Schwartz, Cindy Neff, Karen Rosen, Francoise LeGoues

Also present: Jill Davis, Director

Ms. Neff called the meeting to order at 8:05 pm.

Pledge of Allegiance was recited.

The minutes of the January 28, 2019 meeting were approved on a **motion** made by Ms. Rosen and seconded by Mr. Schwartz; motion carried unanimously (7-0).

FINANCES - Mrs. Davis

- **Budget-to-Date**-reviewed and accepted. Mrs. Davis discussed income and expense items.
- **Treasurer's Report** - Mrs. Davis reviewed the changes that had been made to both the reserve and capital accounts as approved at the January 2019 meeting. Mr. Schwartz has requested that the Roth donation gains/losses be reported as part of the Treasurer's report each month. Mrs. Davis reported that the money in that account has gained \$4,641.00 since its opening 1/31/2019.
- **Miscellaneous Income Report** - reviewed and accepted.

PUBLIC COMMENTS -NONE

OLD BUSINESS

- **Fundraising Update**
The 2018 Annual Appeal is complete. Any donations received from February on will be considered general donations. Bookmarks have been received (attached) and are being placed in items as they are checked out.
- **Term Limit Extension**
A **motion** to extend Mr. Geisler's trustee term for 3 additional years effective July 1, 2019-June 30, 2022 and allowing him to exceed the three, 3-year term limit was made by Ms. Leyden and seconded by Mr. Schwartz; motion carried unanimously (6-0) with Mr. Geisler abstaining.
- **Bathroom Renovations**
Mrs. Davis reported that the bathroom renovation project is moving forward, very slowly. She is working with all parties involved to move the project along while staying within the budget.
- **Presentation of Budget at 3/13/19 BOE Meeting**
Ms. Neff will present the Library's budget, for inclusion on the May 21st ballot, at the March 13th Board of Education meeting at the high school library at 7:30 pm. Mrs. Davis will attend along with any available trustees. Mrs. Davis will provide last year's talking points for Ms. Neff to review and change accordingly.

NEW BUSINESS

- **2018-2019 Budget**
The Board reviewed and briefly discussed the proposed 2019-2020 budget. A **motion** to approve the proposed budget with up to a 4.49% budget to budget increase (a tax levy of \$1, 044,500) was made by Mr. Schwartz and seconded by Ms. LeGoues; motion carried unanimously (7-0). After reviewing the Library Director's 2018 accomplishments an increase of \$3000 to the Library Director's salary in the 2018-2019 FY budget was agreed upon.
- **HVGCC Ad**
After discussion, it was agreed that the library would take out 2, 1/8 page ad in the HV Gateway Chamber of Commerce 2019 directory. The ads would be placed on the same page with the school district and the Town, if possible. These ads would highlight different services offered by the library. If this was not possible than a single ¼ page ad would be taken out and put on the page with the school district. The total cost not to exceed \$670.
- **Policy Meeting**
The policy committee needs to meet to review all policies and to make some changes required by new laws. Mrs. Davis will send an email with possible dates in March to the committee members (Ms. Rosen, Ms. Leyden and Mr. Geisler).

DIRECTOR'S REPORT

DEPARTMENT REPORTS - (January, May, September)

CORRESPONDENCE

- Thank you was received from the Montrose VA for the donations which were collected at the library (puzzles, cards, dice).

OTHER

Meeting adjourned at 9:33 pm.

****An electronic vote to approve the overriding to the tax cap for the 2019-2020 FY was made on February 26th, 2019:**

A motion to override the NYS Tax Cap was made by Ms. Leyden and seconded by Mr. Geisler ; motion carried unanimously (9-0). See attached resolution.