

**HENDRICK HUDSON FREE LIBRARY**  
**Board of Trustees Meeting**  
**April 24, 2017**

**Board members present:** Michele Keefe, Ellen Roth, Agnes Leyden, Cindy Neff, Charles Smith, Mark Geisler, Karen Rosen, Kathy Americo, Jeffrey Schwartz

**Also present:** Jill Davis, Director, Philip Brandon, Trustee approved for term beginning July 1, 2017

**Ms. Leyden called the meeting to order at 7:51pm.**

**The minutes of the March 27, 2017 meeting** were approved on a **motion** made by Ms. Rosen and seconded by Ms. Keefe; motion carried (7-0) with Mr. Schwartz and Mr. Smith abstaining.

**FINANCES - Mrs. Davis**

- **Budget-to-Date** -- reviewed and accepted as in line with 9 months of our FY. Mrs. Davis went over some of the income and expenses in the gifts and endowment section.
- **Treasurer's Report** - reviewed and accepted.
- **Miscellaneous Income Report** - reviewed and accepted.

**PUBLIC COMMENTS**

**OLD BUSINESS**

- **Construction Update**  
Mrs. Davis reported that although there has been no visible change to the new portion of the building, the electricians and heating and air conditioning contractors have been working inside. The steel fabrication has been approved and everyone is hopeful that by the end of May the new structure will be up.
- **Fundraising Update**  
Ms. Roth updated the group on the progress the committee has made on the fundraising letter. A draft copy was distributed and reviewed by the board. Suggestions were noted and Mrs. Davis will submit the recommendations to the printer. The committee will review the second draft and bring to the May meeting for final approval. Printing and postage is estimated to cost \$3500 for 7500 pieces. The target date for mailing is June 1<sup>st</sup>.
- **Strategic Planning Committee Update**  
The committee met and began work on a strategic plan which will cover a three year period, 2018-2021. The committee hopes to have a draft available for the May meeting.

**NEW BUSINESS-None**

**DIRECTOR'S REPORT-** given at annual meeting

**DEPARTMENT REPORTS - (January, May, September)**

**CORRESPONDENCE**

**OTHER**

**Meeting adjourned at 8:30 pm.**

**NEXT MEETING: Monday, May 22<sup>nd</sup> -8:00 pm- General Meeting**