

**HENDRICK HUDSON FREE LIBRARY**  
**Board of Trustees Meeting**  
**March 27, 2017**

**Board members present:** Michele Keefe (arrived 7:25 pm), Ellen Roth, Agnes Leyden, Cindy Neff, Christine Puente, Mark Geisler, Karen Rosen, Kathy Americo

**Also present:** Jill Davis, Director, Rob Caluori, Director of Technology at WLS, Philip Brandon, Trustee selected for term beginning July 1, 2017

**Ms. Leyden called the meeting to order at 7:07pm.**

**The minutes of the February 27, 2017 meeting** were approved on a **motion** made by Mr. Geisler and seconded by Ms. Roth; motion carried (6-0) with Ms. Americo abstaining.

**FINANCES - Mrs. Davis**

- **Budget-to-Date** -- reviewed and accepted as in line with 8 months of our FY. There was a brief discussion to clarify vendors.
- **Treasurer's Report** - reviewed and accepted.
- **Miscellaneous Income Report** - reviewed and accepted.

**PUBLIC COMMENTS** - Mr. Brandon commented that he was glad to be here.

**OLD BUSINESS**

- **Boiler Estimates**  
Mrs. Davis has contacted the library's current HVAC vendor and one additional vendor for estimates on replacing the boiler for inclusion in the maintenance grid. Mrs. Davis and Mrs. Kolesar are working on a complete update of the grid for review by the Maintenance Committee in the fall.
- **Paid Family Medical Leave Act 2018**  
The library will need to comply with this new law. We have reached out to our insurance provider who will continue to provide us with updates as the requirements/pricing become available. This policy will be paid for by the library, much like disability, and the costs can be passed on to the employees through payroll deductions. Mrs. Davis will email the current information to all board members. See attached.

**NEW BUSINESS**

- **Approval of NYS Annual Report**  
Mrs. Davis reported that our New York State Annual Report has been submitted to WLS for final review and submission. She made available a copy of the report prior to the meeting. The general consensus was that the report provided a good picture of the library and the services offered and that the increase in attendance and e-book circulation was impressive. Ms. Neff noted the increase in children's non-fiction purchases was a great way to help support the NY State Common Core curriculum. A **motion** to approve the NYS Annual Report was made by Ms. Roth and seconded by Ms. Neff; motion carried unanimously (7-0). (Ms. Keefe had not yet arrived)

**DIRECTOR'S REPORT- See attached**

**DEPARTMENT REPORTS - (January, May, September)**

**CORRESPONDENCE**

**OTHER**

**Meeting adjourned at 7:40 pm.**

**Joint meeting with the Croton Free Library began at 7:45 pm**

**NEXT MEETING: Monday, April 24<sup>th</sup> -7:15 pm-Annual Meeting  
General Meeting to Follow (if needed)**