

HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting
March 23, 2015

Board members present: Kathy Americo, Cindy Neff, Michele Keefe, Mark Geisler, Karen Rosen

Also present: Jill Davis, Director

Ms. Keefe called the meeting to order at 8:00pm.

The minutes of the February 23, 2015 meeting were approved on a **motion** made by Ms. Neff and seconded by Ms. Rosen; motion carried (5-0).

FINANCES - Mrs. Davis

- **Budget-to-Date** -- reviewed and accepted as in line with 8 months of our FY. Mrs. Davis noted that the check from the school district has been received.
- **Treasurer's Report** - reviewed and accepted.
- **Miscellaneous Income Report** - reviewed and accepted.

PUBLIC COMMENTS - none

OLD BUSINESS

- **Field Goods**
Mrs. Davis reported that all is going well and that on average 20 people are taking advantage of this service.
- **Financing Update**
The board reviewed the updated information provided by Gates Capital regarding the re-financing of our current debt and the addition of new debt. This information included the monthly payments that would be required if we paid the old debt first and then the new money. The board would like Mrs. Davis to get additional figures showing what the payments would look like if we considered the entire debt at a 15 year term. The question of whether acquiring or changing debt would need to be put to a public vote was discussed. Mrs. Davis will contact Jerry Nichols for clarification.

NEW BUSINESS

- **2014 Annual Report**
Mrs. Davis reported that our annual New York State figures have been submitted to WLS for final review and submission. She made available a copy of the report. A motion to approve the NYS Annual Report was made by Ms. Americo and seconded by Ms. Neff; motion carried unanimously (5-0).
- **Pro Bono Partnership Meeting**
Ms. Keefe and Mrs. Davis met with Jennifer Grundnowski, Esq. from Pro Bono Partnership in White Plains to discuss the possibility of their organization taking the library on as a client. If we become a client we can reach out to them for non-litigation issues like contract and policy reviews as well as human resource issues. They have a hotline for answering on the fly questions that can also be utilized. We expect to hear from them in the next week on the status of our application.

- **Gutter Heating Coils**

Mrs. Davis reported that we continue to have icing issues at the entrance to the building. She presented an estimate from Keating Electric for the installation of a heating system that uses coils to heat the roof and gutters to prevent ice buildup and damming. After discussion the board asked Mrs. Davis to inquire about other providers of this type system, check on warranty, maintenance, life span and electrical costs of these systems, as well as for a reference of a business that has been using them.

DIRECTOR'S REPORT- See attached

DEPARTMENT REPORTS - (January, May, September)

CORRESPONDENCE

OTHER

- **Expansion Plans**

Ms. Americo expressed concerns about the estimated square foot costs of the proposed children's room addition as being excessive. After discussion it was decided that in order to be sure that the cost of this project is in line with our needs and fits into our financial goals, Mrs. Davis will contact Lothrop Associates and arrange for Jim Lothrop to attend a meeting in early April to discuss and answer any question.

Meeting adjourned at 8:58 pm.

NEXT MEETING: Monday, April 27th

Regular Meeting-7:30 pm

Annual Meeting- 8:15 pm