

HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting
June 22, 2015

Board members present: Kathy Americo, Cindy Neff, Michele Keefe, Jeffrey Schwartz, Karen Rosen, Ellen Roth, Agnes Leyden, Mark Geisler

Also present: Jill Davis, Director; Incoming trustees Christine Puente and Charles Smith

Ms. Keefe called the meeting to order at 7:06pm.

The minutes of the May 18, 2015 meeting were approved on a **motion** made by Ms. Neff and seconded by Ms. Rosen; motion carried (7-0). Mr. Geisler was not present at the time of the vote.

FINANCES - Mrs. Davis

- **Budget-to-Date** -- reviewed and accepted as in line with 11 months of our FY. Dividend check from insurance was received; books, utilities, and music will come in under budget.
- **Treasurer's Report** - reviewed and accepted. Synchrony CD which comes due on June 24th will be moved to a 12 month CD still at Synchrony at 1.25%.
- **Miscellaneous Income Report** - reviewed and accepted.

PUBLIC COMMENTS - none

OLD BUSINESS

- **New York State Government Efficiency Plan**
The library was required to submit, by June 1, 2015, a Government Efficiency Plan; "a compliant plan to save equal to or greater than one percent of the 2014 tax levy attributable to shared service, consolidation or efficiency actions". The plan must be in place for each of the following three years (2017, 2018, and 2019). Mrs. Davis and Mrs. Kolesar submitted the library's plan which included savings from our relationships with The Pro Bono Partnership and efficiencies due to our lighting upgrades.
- **2015-2016 School District Contract**
Ms. Keefe and Ms. Leyden signed the contract agreement stating that the Hendrick Hudson School District will collect and then disburse the library tax levy which was approved by the voters in May of 2015. The contract will go to the HHSD for counter signatures and a copy will be returned to the library for our records.
- **Entergy Agreement**
A ten year agreement was reached with Entergy Corporation to continue the PILOT payments. Once the agreement is approved by the HHSD Board on June 24th a copy will be sent to the library. The school district will receive 80.75% of the money with the remaining 19.25% being distributed between the County of Westchester, Town of Cortlandt, Buchanan Fire Department and the Library. We will be receiving the same percentage as in the past agreement (approximately 7% of the 19.25%).
- **Tax Certiorari**
As an update, Mrs. Davis informed the board that at this time there is no plan by legislators to put forth amendments to the tax certiorari law to allow association

libraries time to plan financially for the burden of repaying their portions of tax certiorari.

- **Architect Stanley Lee**

Mr. Smith will check with Mr. Lee to see if a 15% architectural fee is reasonable for a project like we are proposing. Ms. Roth indicated that after checking with Mr. Roth, who has some expertise in working with commercial architects, that 10%-12% was more the benchmark. Once we move into the contract phase we will negotiate the fees with Mr. Lothrop.

NEW BUSINESS

- **New Phone System**

Our current phone system hardware will no longer be supported; therefore Mrs. Davis has compiled estimates for replacing our system. Estimates were obtained from Select, our current provider and Westchester Library System. After discussion it was decided that the costs and annual fees, as well as the libraries established relationship with WLS would make WLS the best choice. Estimates attached.

DIRECTOR'S REPORT- See attached

DEPARTMENT REPORTS - (January, May, September)

CORRESPONDENCE

OTHER

Meeting adjourned at 8:06 pm.

NEXT MEETING: Monday, September 28th - 8:00 pm