

HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting
February 23, 2015

Board members present: Kathy Americo, Ellen Roth, Agnes Leyden, Cindy Neff, Michele Keefe, Mark Geisler, Karen Rosen

Also present: Jill Davis, Director; Jenny Kolesar, Business Manager

Ms. Keefe called the meeting to order at 7:08pm.

The minutes of the January 21, 2015 meeting were approved on a motion made by Ms. Leyden and seconded by Ms. Roth; motion carried (7-0).

GUEST PRESENTATION - Kevin O'Neill and Doug Hertz-Sunrise Solar Solutions
Elyssa Rothe, Energize NY Commercial

Mr. O'Neill and Mr. Hertz presented their proposal for a solar installation for the library. The presentation included the background of the company, the process they underwent before being chosen by the Town of Cortlandt as the approved company to work with commercial as well as residential customers under the Solarize Westchester project; the components of the proposed system, pricing and energy benefits. Ms. Rothe then explained the P.A.C.E financing option which the library is eligible to apply for. The preliminary application has been filed by the library and approved by P.A.C.E. She explained the benefits of this option including a 4% interest rate and on bill financing (loan paid back on municipal bill, water bill). Mrs. Davis will be contacting Pro Bono Partnership to request legal assistance. See attached documents for further explanation of both presentations.

FINANCES - Mrs. Davis

- **Budget-to-Date** -- reviewed and accepted as in line with 7 months of our FY.
- **Treasurer's Report** - reviewed and accepted. Mrs. Davis reported that the CD which came due in February was rolled over at the same term and rate. At the bottom of the treasurer's report the amount of funds held at each institution is now listed.
- **Miscellaneous Income Report** - reviewed and accepted.

PUBLIC COMMENTS - none

GUEST PRESENTATION - David Barr-Gates Capital Management-To Be Re-scheduled

OLD BUSINESS

- **Expansion-Lothrop Plans**
Mrs. Davis distributed preliminary plans drawn up by Lothrop Associates showing the general design (shape and size) of the proposed children's room expansion. The next steps will be discussed once appropriate funding options are examined.
- **Entergy Agreement**
Enrique Catalan, Assistant Superintendent of Business for the Hendrick Hudson School District, contacted Mrs. Davis to inform us that a ten (10) year PILOT agreement had been reached with Entergy. The library will be receiving the same percentage of the total PILOT as we currently receive. The total PILOT will increase at the same rate as the school district's tax cap percentage (0-2%), if the tax cap goes away the PILOT will increase at the CPI. Additional information will follow.

NEW BUSINESS

- **2015-2016 DRAFT Budget**

The draft 2015-2016 budget was distributed prior to the meeting. There was brief discussion of both income and expenses. After reviewing the Library Director's 2014 accomplishments, a motion was made by Ms. Americo and seconded by Mr. Geisler to include an increase of \$3500 to the Library Director's salary in the 2015-2016 budget; motion carried unanimously (7-0). The 2015-2016 proposed budget was then approved on a motion made by Ms. Leyden and seconded by Ms. Rosen; motion carried unanimously (7-0).

DIRECTOR'S REPORT- See attached

DEPARTMENT REPORTS - (January, May, September)

CORRESPONDENCE

OTHER

Meeting adjourned at 9:34 pm.

NEXT MEETING: Monday, March 23rd -8:00pm